



PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MEETING MINUTES

April 10, 2025 at 11:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Chair Cate Huisman called the meeting of the Pedestrian and Bicycle Advisory Committee Meeting to order at 11:37 a.m. on Thursday, April 10, 2025, in Council Chambers at City Hall, 1123 W Lake Street, Sandpoint, Idaho.

Roll Call

PRESENT

Cate Huisman, Chair
Molly O'Reilly, Vice Chair
Erin Billings (*late arrival*)
Jennifer Heller
Julie Perchynski
Radley Peterson

ABSENT

Evan Lewis
Reid Weber

Also present were City Council liaison Deb Ruehle, staff liaison Brandon Staglund, board clerk Samantha Branscome, and Deputy City Clerk Hayley Keys.

Meeting Minutes Approval

1. The minutes from the Committee's March 13, 2025, meeting were approved as presented.

Motion made by Heller, Seconded by Peterson.

Voting Yea: Huisman, Heller, Perchynski, O'Reilly, Peterson

Public Comments

No members of the public were present.

Old/Unfinished Business

2. Mr. Staglund spoke briefly about the process of selecting a presiding officer at a committee meeting if the Committee Chair and Vice Chair are absent, with an understanding that if neither the Chair nor Vice Chair is physically present, the Board members select a member in the meeting room to preside over that meeting.

New Business

3. Chair Huisman introduced and welcomed the new Committee Clerk Samantha Branscome.
4. Events Subcommittee Report

Chair Huisman shared plans for two events in May and gauged interest in members' volunteering for one or both events. The Pedestrian and Bicycle Advisory Committee plans to

staff a tent at the Bike/Walk to School Day event at the Kaniksu Land Trust Office Building on May 7 and to participate in the Farmin School Bike Bus at Hickory Park Gazebo on May 9.

5. Intersection Subcommittee Report

Ms. Perchynski reported on the Highway 2, Division, and Boyer Intersection. The Committee agreed to review the subcommittee's recommendations and bring to a vote at the next meeting.

6. Multimodal Transportation Master Plan Subcommittee Report

Mr. Peterson reported a few high-level ideas on the City's Phase III plan. The Committee agreed to review the subcommittee's recommendations and bring to a vote at the next meeting.

7. Development Review Subcommittee Report

Ms. Heller reported that the Development Review Subcommittee has not met and had no updates to share.

8. Staff Presentation: Division Avenue Corridor Improvements, Phase II

Mr. Staglund provided an overview of the City's plans to implement Phase II of Division Ave. corridor Improvements. The Committee plans to revisit this item at their next meeting to provide feedback to Mr. Staglund.

9. Discuss Great Northern Commerce Park Subdivision Preliminary Plat

Mr. Staglund presented the proposed Great Northern Commerce Park Subdivision. The Committee delegated further discussion to the Development Review Subcommittee and plan to discuss this again at their next meeting.

General Announcements/Comments

Mr. Staglund presented a site plan for the proposed Farmin Flats development on Church Street and discussed parking requirements.

Mr. Peterson asked the Committee to revisit the Fourth Avenue agenda item at the next meeting.

Adjourn

With no further business before the Committee, the meeting adjourned at 12:57 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Committee during their meeting on _____, 2025.

Cate Huisman, Board Chair

Attest: Samantha Branscome, Board Clerk