

No: 25-  
Date: December 17, 2025

RESOLUTION  
OF THE CITY COUNCIL  
CITY OF SANDPOINT

**TITLE: AGREEMENT A26-5200-4 KGT INC FOR PORTABLE TOILET RENTAL AND SERVICE**

WHEREAS: On September 10, 2025, the City issued a Request for Proposals (RFP) for portable toilet rental and service, reflecting a deadline of September 25, 2025, with no proposals received;

WHEREAS: Shortly after the closing date, KGT Septic, Inc., the City's incumbent service provider, submitted a proposal;

WHEREAS: Because the City received no other proposals, the late submission from KGT was accepted for consideration to ensure continuity of service and avoid operational disruptions at parks and public facilities;

WHEREAS: The resulting agreement spans two fiscal years, FY2026 and FY2027, and provides the full schedule of service locations, unit types, frequencies, cleaning requirements, and detailed pricing, reflecting a total not-to-exceed agreement amount of \$90,000;

WHEREAS: Costs for FY2026 are allocated within the Parks & Recreation and Public Facilities budgets, and costs for FY2027 will be budgeted in operational planning for that fiscal year; and

WHEREAS: Staff recommends approval of this agreement to ensure uninterrupted portable toilet service at high-use City parks and facilities, with KGT Septic having performed these services reliably, meeting the City's operational, health, safety, and regulatory needs.

NOW, THEREFORE, BE IT RESOLVED THAT: City Council hereby approves the Agreement with KGT Septic, Inc., for Portable Toilet Rental and Service (City Agreement A26-5200-4), a copy of which is attached hereto and made a part hereof as if fully incorporated herein.

BE IT FURTHER RESOLVED THAT: As set forth in the Procurement Process and Signature Authority Policy for Goods, Services, and Construction and further outlined in the City of Sandpoint Procurement Policy, on behalf of the City, the Mayor or his designee is hereby authorized to execute this agreement.

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Jeremy Grimm, Mayor

ATTEST:

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Melissa Ward, City Clerk