



## PARKS AND RECREATION COMMISSION MEETING MINUTES

October 08, 2025 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

The meeting of the Sandpoint Parks and Rec Commission was called to order at 2:33 pm on Wednesday, October 8th, 2025, by Chairman Long in the Council Chambers of City Hall.

### Roll Call

#### PRESENT

Commissioner Jessica Janssen  
Commissioner Josh Delucchi  
Chair Taylor Long  
Commissioner Tyler Wagner  
Commissioner Heidi Bohall  
Commissioner Dan Tadic  
Vice Chair Gwen Victorson (arrived at 2:44pm)

#### ABSENT

Commissioner Eric Donenfeld  
Commissioner Lori Siemers

### Meeting Minutes Approval

1. September 10th, 2025, Draft Minutes for Approval - **Action Item**

Commissioner Wagner pointed out that he was not in attendance at the September 10th meeting. Motion to approve the September 10th, 2025, meeting minutes, as amended to correct the attendance.

Motion made by Commissioner Wagner, Seconded by Commissioner Tadic.

Voting Yea: Commissioner Janssen, Commissioner Delucchi, Chair Long, Commissioner Wagner, Commissioner Bohall, Commissioner Tadic

### Old/Unfinished Business

2. Travers Park - Recommendations for Outdoor Amenities

CPD Director Jason Welker gave a brief update on Travers Park projects nearing completion and sought commissioner input on selecting bike racks, picnic tables, and a ping pong table. Discussion covered price, quality, functionality, and regional sourcing. Commissioners favored the circle bike rack and standard picnic tables from Kalispell Metal Products, noting that park staff could pick up the tables to save shipping costs and ensure they match existing benches at the playground and splash pad. Commissioners recommended delaying the ping pong table purchase and seeking a sponsorship donation instead.

### PUBLIC COMMENT

Chairman Long offered an opportunity for members of the public to address the Commission regarding the agenda item after commission discussion had concluded. City of Sandpoint

residents spoke on the following topics: Travers Park amenities, JER noise abatement, field lighting and batting cage location.

3. Parks Capital Projects FY26 Priorities and Ranking

To guide the allocation of approximately \$150,000 - \$200,000 in available Parks Capital Improvement and Parks Impact Fee funds for FY2026, Director Welker conducted a prioritization exercise with commissioners present. Results will be shared and discussed in greater depth during the next regularly scheduled meeting.

**New Business**

4. Annual Election of Board Chair – **Action Item**

Chairman Long opened the floor for nominations for the position of Parks and Recreation Commission Chair, noting that he would be willing to continue serving with the commission's support.

Motion: Commissioner Tadic moved to re-elect Chairman Long as Commission Chair. Commissioner Wagner seconded the motion.

Voting Yea: Commissioner Janssen, Commissioner Delucchi, Chair Long, Vice-Chair Victorson, Commissioner Wagner, Commissioner Bohall, Commissioner Tadic

5. Annual Election of Board Vice-Chair - **Action Item**

Commissioner Wagner nominated both Commissioner Victorson and Commissioner Janssen for the position of Vice-Chair. Commissioner Victorson stated she would accept the nomination if no one else was willing but encouraged others to step forward. Commissioner Janssen also accepted the nomination.

Following discussion, Commissioner Wagner moved to elect Commissioner Janssen as Vice-Chair, seconded by Commissioner Victorson.

Voting Yea: Commissioner Janssen, Commissioner Delucchi, Chair Long, Vice-Chair Victorson, Commissioner Wagner, Commissioner Bohall, Commissioner Tadic

6. Grant Discussion – 2026 WIF & IDPR Applications and Opportunities

Tabled until the next meeting.

**General Announcements/Comments**

**Adjourn**

Meeting was adjourned at 4pm.

I presided over the meeting and can confirm that minutes, prepared by the Board Clerk and City Staff Liaison, were approved by the Parks and Recreation Commission during their regular meeting held on \_\_\_\_\_.

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Taylor Long, Chair

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Kami Omodt, Board Clerk