



CITY COUNCIL MEETING MINUTES

June 03, 2026 at 5:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Mayor Jeremy Grimm called the regular meeting of the Sandpoint City Council to order at 5:30 p.m. on Wednesday, June 3, 2026, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Mayor Jeremy Grimm
Councilor Kyle Schreiber
Councilor Pam Duquette
Councilor Joe Tate
Councilor Joshua Torrez
Councilor Joel Aispuro – *via Zoom*

ABSENT

Council President Deb Ruehle

As required by the City's adopted Code of Ethics and Civility, as the presiding officer, Mayor Grimm identified law enforcement personnel serving as sergeant-at-arms for the meeting: Police Chief Corey Coon.

Pledge of Allegiance

Mayor Grimm led all present in the Pledge of Allegiance.

Announcements and Reports

Mayor Grimm made some initial brief remarks and provided instructions for members of the public who wished to speak during opportunities for public comment/testimony during the meeting.

Councilors made brief announcements and provided reports from the City's citizen advisory boards on which they serve as Council liaison. Department Directors provided brief updates on projects and activities in their respective departments and fielded questions from Council members.

1. Report: Cash and Investment Transactions Financial Report – April 2026 (for information only)

Public Comments

Mayor Grimm recited the rules and procedure for public comment during the meeting and offered an opportunity for members of the public to speak on items included on the Consent Calendar and Old and New Business topics on the agenda or other general matters not relevant to the business of the City of Sandpoint.

Consent Calendar

Mayor Grimm noted for the record the amount of bills for payment approval, and the Consent Calendar was approved by a unanimous vote of Council.

2. The minutes from Council's May 20, 2026, regular meeting were approved as presented.

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3. The bills presented were approved for payment in the amount of \$1,712,053.68 (\$914,441.10 for regular payables and \$797,612.58 for payroll).
4. **Resolution 26-039** Approval of School Resource Officer Agreement
5. **Resolution 26-040** Accepting the Recommendation of Selected Art for the Summer 2026 Silver Box Public Art on Loan Program
6. **Resolution 26-041** Awarding Construction Contract for Cedar Street Reconstruction, Lincoln Ave. to Division Ave Project (No. A26-3170-4)

Motion made by Councilor Schreiber, Seconded by Councilor Duquette.

Voting Yea: Councilor Tate, Councilor Torrez, Councilor Duquette, Councilor Aispuro, Councilor Schreiber

Old/Unfinished Business

7. Project Update/Council Direction: Downtown Revitalization Phase 3

Matthew Gillis, P.E., Vice President of Welch-Comer Engineers & Surveyors and the City's contracted consultant, presented project updates and several design options for the Downtown Revitalization Phase 3 Project. Public Works Director Holly Ellis and City Project Manager Erik Bush also participated in the presentation and responded to questions from Council members regarding the project. Mr. Gillis requested Council direction on the preferred project alternative and the next steps for moving the project forward.

Council engaged in extensive discussion and asked several questions regarding the matter. Following discussion, a motion was made to table the item and continue consideration until the next regular Council meeting on June 17, 2026.

Motion made by Councilor Schreiber, Seconded by Councilor Duquette.

Voting Yea: Councilor Duquette, Councilor Schreiber, Councilor Aispuro, Councilor Torrez, Councilor Tate

8. **Ordinance 1438** Amendments to Title 3, Chapter 12, Business and License Regulations, Short Term Rental of Dwelling Units (second reading)

Following Council's passage of the first reading, by title only, of the proposed ordinance amending Sandpoint City Code Title 3, Chapter 12, Business and License Regulations, Short Term Rental of Dwelling Units, during the May 20, 2026, meeting, the second and third readings with suspension of the rules failed at the previous meeting.

Councilor Aispuro moved to approve the second reading of the proposed ordinance amending Sandpoint City Code Title 3, Chapter 12, Business License Regulations, pertaining to Short-Term Rentals of Dwelling Units; suspend the rules requiring three separate readings and the reading of the ordinance in full; approve the ordinance upon its second and third readings under suspension of the rules; and approve the ordinance summary. The motion was seconded by Councilor Duquette.

Following clarification from City legal counsel regarding the ordinance adoption process, Councilor Aispuro moved to approve the second reading of the ordinance amending Sandpoint City Code Title 3, Chapter 12, pertaining to Short-Term Rentals of Dwelling Units, without suspending the rules requiring a third reading. Councilor Tate seconded the motion. The motion failed, with a majority of Councilors dissenting.

Motion made by Councilor Aispuro, Seconded by Councilor Tate.

Voting Yea: Councilor Aispuro, Councilor Tate

Voting Nay: Councilor Schreiber, Councilor Duquette, Councilor Torrez

The third reading will be on the agenda for the next regularly scheduled Council meeting.

New Business

9. Proposed Resolution: Parks, Building, and Grounds Herbicide and Pesticide Policy

Community Planning and Development Director Jason Welker presented the proposed Parks, Buildings, and Grounds Herbicide Policy at Council's direction. The policy would establish guidelines for the use of herbicides on City-owned properties, identify approved application areas, require public notification prior to application, and apply to third-party users of City parks.

Council discussed the proposed policy, including concerns about the use of herbicides in baseball and softball infields, planter beds, and other public areas. Council members requested additional research and review of alternative weed management practices.

Councilor Schreiber made a motion to refer the proposed policy to the Sustainability Committee for further review and recommendation, seconded by Councilor Tate. There were no objections, and the motion passed unanimously by Councilors present.

Motion made by Councilor Schreiber, Seconded by Councilor Tate.

Voting Yea: Councilor Aispuro, Councilor Torrez, Councilor Schreiber, Councilor Duquette, Councilor Tate

10. **Resolution 26-043** Great Northern Road Corridor FRA RCE Grant Application

Karie Gullickson with J-U-B Engineering provided a presentation on the proposed grant project, along with Public Works Director Holly Ellis, and Project Manager Erik Bush, who fielded questions from the Council members.

Councilor Torrez made a motion to approve the submittal of the grant application for the Great Northern Road Corridor FRA RCE, seconded by Councilor Tate. There were no objections, and the motion passed unanimously by Councilors present.

Motion made by Councilor Torrez, Seconded by Councilor Tate.

Voting Yea: Councilor Aispuro, Councilor Schreiber, Councilor Tate, Councilor Torrez, Councilor Duquette

Executive Session

11. Motion to convene in Executive Session pursuant to Idaho Code § 74-206(1)(c) to acquire an interest in real property not owned by a public agency, Idaho Code § 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Motion made by Councilor Schreiber, Seconded by Councilor Duquette.

Voting Yea: Councilor Torrez, Councilor Duquette, Councilor Tate, Councilor Aispuro, Councilor Schreiber

12. The executive session was held pursuant to Idaho Code §§ 74-206(1)(c) and (f), as noted above.

Reconvene and Adjourn

Following conclusion of the executive session, the regular meeting was reconvened and then immediately adjourned at 8:41 p.m.

I presided over this meeting and can confirm that the foregoing minutes, prepared by the City Clerk, were approved by City Council during their meeting held _____, 2026.

Jeremy Grimm, Mayor

Attest: Meri Jane Bohn, City Clerk