

No: 24-
Date: July 3, 2024

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: PROFESSIONAL SERVICES AGREEMENT WITH TISCHLERBISE, INC., FOR DEVELOPMENT IMPACT FEE STUDY (CITY AGREEMENT NO. A24-1910-4)

WHEREAS: Development Impact Fees (DIF) are one-time payments used to construct necessary system improvements for the purpose of accommodating new development, with these fees representing a fair share of capital facility needs paid by new growth;

WHEREAS: Sandpoint currently collects fees for all new development in the City, with different fee schedules for the two Urban Renewal Areas (URAs), Downtown and Northern, and outside of these URAs, which fees were established following acceptance of the last DIF study completed in 2011;

WHEREAS: The City solicited proposals for a new Development Impact Fee Study on May 17, 2024 with a submission deadline of June 18, 2024 and received one proposal from TischlerBise, Inc in response to this solicitation providing services for the preparation and delivery of new Development Impact Fee report and recommendations with a final report to be delivered to the City;

WHEREAS: Staff recommends that the study and report also include a proposal for new development impact fees to support a stormwater system, which the City will be required to implement in the future, should our population grow beyond 10,000, which is expected as early as the 2030 census; and

WHEREAS: In addition to City staff, the City's Development Impact Fee Advisory Committee (DIFAC) will be included in the development of the study, and public engagement opportunities will be available through presentations to DIFAC and to City Council, with the final report due no later than February 28, 2025.

NOW, THEREFORE, BE IT RESOLVED THAT: The Professional Services Agreement with TischlerBise, Inc., for Development Impact Fee Study and Report (City Agreement No. A24-1910-4), a copy of which is attached hereto and made a part hereof as if fully incorporated herein, is hereby approved.

BE IT FURTHER RESOLVED THAT: As set forth in the Procurement Process and Signature Authority Policy for Goods, Services, and Construction and further outlined in the City of Sandpoint Procurement Policy, on behalf of the City, the Mayor or his designee, as applicable, is authorized to execute the agreement referenced herein.

Jeremy Grimm, Mayor

ATTEST:

Melissa Ward, City Clerk