



## SUSTAINABILITY COMMITTEE MEETING MINUTES

October 28, 2025 at 2:30 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

---

### Call to Order

Chair Christine Moon called the meeting of the Sandpoint Sustainability Committee to order at 2:30pm on Tuesday, September 23, 2025, in Council Chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### Roll Call

PRESENT

Christine Moon, Chair  
Deborah Dickerson, Vice Chair  
Diana Duke  
Mary Wilkosz  
Makayla Sundquist

Also present were City Council Liaison Pam Duquette, Public Works Project Manager Rachel McKinley, and board clerk Mandy Brown.

### General Announcements/Comments

1. **Introduction of Rachel McKinley Public Works Project Manger to serve as temporary staff liaison.**

### Meeting Minutes Approval

2. **Approval of the Minutes from the Committee's September 23, 2025, Meeting**

The minutes from the Committee's September 23, 2025, meeting were approved as presented.

Motion made by Diana Duke, Seconded by Mary Wilkosz.

Voting Yea: Chair Moon, Vice Chair Dickerson, Committee Member Duke, Committee Member Wilkosz, Committee Member Sundquist

### Committee Business

3. **Update on the Chair's meeting with the Mayor 10/21/2025**

Christine Moon gave an update on her meeting with mayor Jeremy Grimm. The topics of discussion were brining an example of a sustainability plan to City Council, using the term resilience, allocating resources, and a budget item for Greenhouse Gas Inventory.

4. **Discussion on a Regional University Partnership**

Christine Moon gave an update that she spoke with Professor Voss at the University of Idaho. They spoke on starting graduate and undergraduate student partnership. The committee discussed proposing an assignments lists based on the students area of study.

**5. Assigning of Topics to be discussed at the next meeting**

A. Logistics and cost of a Greenhouse Gas Inventory (GHG Inventory) for the municipal Government

Mikayla Sundquist volunteered to work on this topic.

B. Regional university programs for possible partnership on sustainable urban planning  
This topic was not assigned as Christine as it was addressed in a previous agenda item.

C. Outlets for occasional essays and topics on local sustainability and possible authors  
Mary Wilkosz volunteered to work on this topic.

D. Ideas for engaging the public, e.g., what other cities have done  
Diana Duke volunteered to work on this topic.

Deborah Dickerson volunteered to work on community involvement ideas and presenting a method for identifying what topics are most important to the committee for creating a sustainability plan.

**6. Discussion – Review other town Sustainability Plans for Scope and Topic categories**

Committee members continued their discussion on other town Sustainability Plans for Scope and Topic categories.

**7. Discussion - Sandpoint Sustainability Plan**

Committee members continued their discussion on creating a Sandpoint Sustainability Plan.

**8. Review previous Sustainability Committee meeting minutes**

Committee members reviewed previous Sustainability Committee meeting minutes prior to the meeting and the minutes were made available on the committee repository website.

**Committee Roundtable**

No topics were discussed.

**Adjourn**

With no further business on the agenda, the meeting was adjourned at 4:00 pm.

The foregoing minutes, prepared by the Board Clerk, were approved by the Committee during their meeting on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Attest: Mandy Brown, Board Clerk