

Project Location (Give a brief description that would allow reviewers to locate on Google Earth or drive to visit site.)

Briefly summarize your overall project. Describe your project in 1-2 sentences.

Project Questions

Program Purpose - How does this project address the stated purpose of the program? Program descriptions can be found in the IDPR grant guidance book. Tell us how this project benefits the users who contribute to the program funds.

Project Urgency - What will be the adverse effects if this project does not receive funding? Describe potential resource damage or other impacts that may occur without action. Describe how this project will address any public health and safety issues.

Attach any current site deficiencies below

Project Impact - Describe how the project creates new opportunities not currently available? (See examples in the application instructions)

Plan or Survey - Is this project included in an outdoor recreation plan or survey? How does this project relate to the recommendations of the plan? (See application instructions for examples of recreation plans.)

Scope of Work - Describe what the project will accomplish and how. Describe the project planning. Explain, in detail, what will be accomplished and how, including the materials needed, labor, timeline, etc. If equipment will be used or purchased, who will be using it, number of hours used per year and for what?

Construction drawings or conceptual plans should be attached to this application.

Scope of Work - Have you discussed this project (in detail) with IDPR staff and/or the respective advisory committee member?

Yes

No

Justify the Need and Demand for the Project - Describe the CURRENT use in the area (what recreationist presently use this site) and the POTENTIAL use expected with the development of this project. (Include user days, types of users, number of users during high use, etc.) Describe the current deficiencies and how they will be corrected with the development of this project. How will this affect current and future use of the site?

Maintenance and Operation - Describe provisions for ongoing maintenance and operation of the project. This includes maintenance and upkeep of equipment purchases. (Who will be responsible for the maintenance and operation and what is the annual budget?)

Obligated Matching Funds – (a.) List the source, (b.) amount, and give a (c.) description of matching funds obligated to the project. Add column “b” and put total at the bottom.

Site Description - Describe the site as well as the surrounding area. Explain the compatibility of the project to the site. (Include site location map, scale site plan including boundary and utility information, if available.) If the grant is for equipment, describe where it will be used (include map). Be specific.

Attach site location map, scale site plan including boundary and utility information, if available.

Project Design - Who will design and/or engineer this project? Is the person/company licensed?

Project Period - What are the intended start and completion dates?

Estimated Project Start Date

Estimated Project End Date

Projected Life of the Project/Equipment. This is the projected useful life of the components of the project you are applying for IN THIS application. This information will be used in the future to determine whether a conversion of use has occurred if the site is closed or altered in a way that removes the recreation utility.

1-5 years

6-10 years

11-15 years

16-20 years

20+ years

Use Fee - Will fee be charged for use of or access to this project?

Yes

No

Public Involvement - Describe the public involvement process (in detail) used in the planning of this project and the results of the input (attach necessary documentation). NOTE: PUBLIC INVOLVEMENT IS MANDATORY FOR ALL APPLICANTS AS STATED IN IDAPA CODE 26.01.31.100.03. YOUR APPLICATION IS NOT ELIGIBLE WITHOUT PUBLIC INVOLVEMENT!

Attach necessary documentation. The applicant must include proof of public comment regarding the project in the application. The opportunity for public comment should begin within one (1) year of submitting the application. Acceptable proof may include a screenshot of a public announcement on your webpage or the agenda and minutes from a public meeting. Make sure that a date is visible within your attachment. *

Permits - Does this project require permits or clearances?

Yes

No

Please identify the permits or clearances that will be required for this project

Environmental or NEPA. Are there any potential environmental clearances that will be required? (if yes, your project will not proceed until clearance has been obtained.)

Yes

No

Please detail an environmental processes or reports needed to complete this project

Applicant Ownership - Describe ownership of the project site. This will ensure authorized use, project liability, management for the life of the project and legal responsibilities. Your project is not eligible without proof of ownership or a management agreement.

The application is for equipment/service (land ownership is not required)

Applicant owns land (attach a copy of Fee Simple Title - Is the deed and title clear?)

Applicant has a Management Agreement or Memorandum of Understanding with the legal landowner/management agency. (Attach copy of MOU and letter of support from landowner)

If ownership is different from above, describe specifically:

It is hereby mutually agreed and understood that the use of these funds will be for the purposes stated in this document only and are subject to the terms of the current Idaho Department of Parks and Recreation's Grant Agreement for this project, as signed by the authorized individuals. It is also understood that the applicant will comply with the appropriate Recreation Program rules as they now exist. Applicants that receive grants involving federal funds must comply with requirements as outlined in the Office of Management and Budget (OMB) 2 CFR Part 200.

Responses Selected:

I am authorized by the applicant to pursue these grant funds

Authorized representative details:

The authorized representative is the individual representing the applicant with the authority to sign contracts and agreements. Authorized representatives are: City Agency - Mayor; County Agency - County Commissioner; Forest Service - Forest Supervisor, Bureau of Land Management - Area Supervisor, Non-Profit Organization - President

Title

Typed or Printed Name

Date

This agency's programs and activities are operated free from discrimination on the basis of race, color, religion, national origin, gender, age or disability. Anyone who believes they have been discriminated against or who may need further information regarding discrimination should write: Director, Idaho Department of Parks and Recreation, P.O. Box 83720, Boise, ID 83720-0065, or National Parks Service, Equal Opportunity Officer (010), P.O. Box 37127, Washington DC 20013

