

SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 3 / 5 / 25

Date of meeting 3 / 19 / 25

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Received
By <u>[Signature]</u>
MAR 5 2025
City of Sandpoint Idaho

Name of Citizen, Organization, Elected Official, or Department Head making request:

Pam Duquette City Councilor

Address: Sandpoint City Hall

Phone number and email address: _____

Authorized by: Rick Howarth
name of City official

[Signature]
City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

*Subject: Monarch (Butterfly) City USA

Summary of what is being requested: Perky Smith-Hagadone to present information on how to become a Monarch City USA member.

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? ☐ Yes ☒ No

If yes, in what way? _____

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?
Yes or No

3. Is there a need for a general public information or public involvement plan? Yes or No
If yes, please specify and suggest a method to accomplish the plan: ☐ Yes ☒ No

4. Is an enforcement plan needed? Yes or No ☐ Yes ☒ No Additional funds needed? Yes or No ☐ Yes ☒ No

5. Have all the affected departments been informed about this agenda item? Yes or No ☐ Yes ☐ No

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

*City Staff, please check one box: Consent ☐ Old Business ☐ New Business ☒ Other/Unknown ☐