



## **AGENDA REPORT**

### **City Council Meeting**

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**TODAY'S DATE:** August 27, 2025

**MEETING DATE:** September 17, 2025

**TO:** City Council

**FROM:** Cheryl Hughes, Central Services Director

**SUBJECT:** Declare Personal Property Surplus and Authorize Disposition of Police Found and Unclaimed Property

#### **DESCRIPTION/BACKGROUND:**

The document attached to the proposed Resolution lists all items for surplus declaration and disposition method. All these items are of no further use to the City and may be declared surplus personal property and disposed of per the City's Surplus Personal Property Policy, which allows the City the ability to dispose of surplus personal property. Additionally, the document lists items from Police Found and Unclaimed Property that are ready to be disposed of and provides method of disposition next to the items. It is in the best interest of the City to declare all items on the attached list surplus and dispose of them as identified on the list and sell through Public Surplus Auction, disposal, recycling, or donation. Additionally, it is in the best interest of the City to approve the disposition of all listed Police Found and Unclaimed Property and dispose of as identified in the attached document to the proposed Resolution.

#### **STAFF RECOMMENDATION:**

Staff recommends City Council consider declaring the personal property surplus items as identified in the document attached to the proposed Resolution as allowed per the City's Surplus Personal Property Policy, and recommends City Council authorize staff to determine the ultimate disposal of any of the items listed for Public Surplus Auction that do not sell after listing. Additionally, Staff recommends City Council approve the disposition of Police Found and Unclaimed Property as listed in the document attached to the proposed Resolution.

#### **ACTION:**

City Council to declare the personal property surplus items as identified in the document attached to the proposed Resolution as allowed per the City's Surplus Personal Property Policy and City Council authorizes staff to determine the ultimate disposal of any of the items listed for Public Surplus Auction that do not sell after listing. Additionally, City Council to approve the disposition of Police Found and Unclaimed Property as listed in the document attached to the proposed Resolution.

**WILL THERE BE ANY FINANCIAL IMPACT? Yes – revenue from sale if items HAS THIS ITEM BEEN BUDGETED? N/A**

**ATTACHMENTS:**

- Proposed Resolution
- Surplus Items – Compiled List
- City of Sandpoint Public Surplus Policy