



SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 9/16/2025

Date of meeting 9/17/2025

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Deb Ruchle Council President D. Ruchle

Address: 612 Olive

Phone number and email address: 423 504 0084

Authorized by: Justin Deck [Signature]

name of City official

City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

*Subject: Executive session

Summary of what is being requested: Executive session

personal

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? ☐ Yes ☒ No

If yes, in what way? _____

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?
Yes or No

3. Is there a need for a general public information or public involvement plan? ☐ Yes ☒ No

If yes, please specify and suggest a method to accomplish the plan: _____

4. Is an enforcement plan needed? ☐ Yes ☒ No

Additional funds needed? ☐ Yes ☒ No

5. Have all the affected departments been informed about this agenda item? ☐ Yes ☒ No

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

*City Staff, please check one box: Consent ☐ Old Business ☐ New Business ☐ Other/Unknown ☒