

**SANDPOINT CITY COUNCIL AGENDA REQUEST FORM**

Today's date: 10 / 2 / 25

Date of meeting 10 / 8 / 25

*(City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.)*

Name of Citizen, Organization, Elected Official, or Department Head making request:

Kyle Schreiber, City Council

*Kyle Schreiber*

Address: \_\_\_\_\_

Phone number and email address: kschreiber@sandpointidaho.gov

Authorized by: Joel Aispuro *[Signature]*  
name of City official City official's signature

*(Department Heads, City Council members, and the Mayor are City officials.)*

\*Subject: Consideration of Temporary Legal Services Agreement with Herrington & Assoc (ACTION ITE

Summary of what is being requested: Council will consider the Temporary Legal Services Agreement with Herrington & Associates

**The following information MUST be completed before submitting your request to the City Clerk:**

1. Would there be any financial impact to the city? ☒ ☐  
Yes or No  
If yes, in what way? Budgeted compensation for legal services

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action: \_\_\_\_\_ Have they been contacted? **Yes or No**

3. Is there a need for a general public information or public involvement plan? **Yes or No**  
If yes, please specify and suggest a method to accomplish the plan: ☐ ☒

4. Is an enforcement plan needed? **Yes or No** Additional funds needed? **Yes or No**  
☐ ☒ ☐ ☒

5. Have all the affected departments been informed about this agenda item? **Yes or No**  
☒ ☐

**This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.**

**ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM**

\*City Staff, please check one box: Consent ☐ Old Business ☐ New Business ☒ Other/Unknown ☐