

SANDPOINT CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 3 / 25

Date of meeting 10 / 8 / 25

(City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Joel Aispuro

[Signature]

Address: \_\_\_\_\_

Phone number and email address: \_\_\_\_\_

Authorized by: Kyle Schreiber

name of City official

Kyle Schreiber

City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

\*Subject: Convene Executive Session

Summary of what is being requested: Vote to Convene in executive session pursuant to Idaho Code 74-206(1)(b) and (f)

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? ☐ Yes ☒ No

If yes, in what way? \_\_\_\_\_

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?  
Yes or No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Is there a need for a general public information or public involvement plan? Yes or No  
If yes, please specify and suggest a method to accomplish the plan: ☐ Yes ☒ No

\_\_\_\_\_  
\_\_\_\_\_

4. Is an enforcement plan needed? Yes or No ☐ Yes ☒ No

Additional funds needed? Yes or No ☐ Yes ☒ No

5. Have all the affected departments been informed about this agenda item? Yes or No ☒ Yes ☐ No

**This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.**

**ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM**

\*City Staff, please check one box: Consent ☐ Old Business ☐ New Business ☒ Other/Unknown ☐