



PARKS AND RECREATION COMMISSION MEETING MINUTES

September 11, 2024 at 3:00 PM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Following a welcome from Mayor Jeremy Grimm, the City of Sandpoint Community Planning and Development Director Jason Welker, called the meeting to order at 3:07pm, on Wednesday, September 11th, 2024, in Council Chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call and Introductions

Appointed board members were in attendance as listed below. All those present introduced themselves around the table during role call and shared why they wanted to volunteer on this commission. Council liaison to the Commission, Joel Aispuro, was also in attendance, as was Community Planning & Development Director Jason Welker, Recreation Services Superintendent Katie Bradbury, who will be serving as staff liaison to the commission, Parks Planning & Development Manager Maeve Nevins-Lavtar, and Kami Omodt, Parks and Recreation Administrative Assistant, who will be serving as Board Clerk.

PRESENT

Chris Ankney
Cynthia Reopelle
David Miles
Gwen Victorson
Jessica Janssen
Josh Delucchi
Tyler Wagner

ABSENT

Eric Donenfeld
Taylor Long

Meeting Minutes Approval - *none*

Old/Unfinished Business - *none*

New Business

Orientation and Training: Commission members reviewed the Sandpoint Citizen Advisor Board Handbook, with City legal counsel Zachary Jones and City Clerk Melissa Ward providing training and Mr. Welker and Council liaison Joel Aispuro also offering information and insight. Commission members were encouraged to obtain and provide to City staff an email address to be used exclusively for commission/city business.

Mr. Welker then reviewed the list of the commission's duties, as reflected in City Code, and provided instructions for navigating to the master plans on the city website, tasking board members with familiarizing themselves with the City's Parks and Recreation Master Plan, along with the portions of the recently updated Sandpoint Comprehensive Plan that pertain to Parks and Recreation.

Election of Commission Chair: Following discussion and a nomination by Ms. Reopelle, Mr. Ankney was elected Commission Chair.

Motion made by Reopelle, Seconded by Victorson.

Voting Yea: Ankney, Reopelle, Miles, Victorson, Janssen, Delucchi, Wagner

Election of Commission Vice Chair: Following discussion Ms. Victorson was elected Commission Vice Chair.

Ms. Victorson volunteered, Seconded by Delucchi.

Voting Yea: Ankney, Reopelle, Miles, Victorson, Janssen, Delucchi, Wagner

Selection of regular Meeting Day/Time: Following discussion, the members of the Commission present chose the second Wednesday of the Month at 3pm as the regular meeting day and time for future meetings.

Board Roundtable

Mr. Welker reminded commissioners of their homework to familiarize themselves with the City's Parks and Recreation Master Plan, along with the portions of the recently updated Sandpoint Comprehensive Plan that pertains to Parks and Recreation.

Ms. Nevins-Lavtar offered new commissioners a tour of the James E. Russell Sports Center. To avoid a quorum, Director Welker agreed to coordinate several tours, with a max of 4 commissioners per tour.

Adjourn

Following some final questions from the board members, fielded by City staff, the meeting adjourned at 4:30pm.

I presided over this meeting and can attest that these minutes, prepared by the Board Clerk, were approved by the Commission during the meeting on October 9th, 2024.

Chris Ankney, Chairman

Attest: Kami Omodt, Commission Clerk