

**SANDPOINT CITY COUNCIL AGENDA REQUEST FORM**

Today's date: 5 / 29 / 25

Date of meeting 6 / 4 / 25

(City Council meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Pam Duquette/City Councilor

Address: \_\_\_\_\_

Phone number and email address: \_\_\_\_\_

Authorized by: \_\_\_\_\_

*name of City official*

*City official's signature*

*(Department Heads, City Council members, and the Mayor are City officials.)*

\*Subject: Community Compost

Summary of what is being requested: A presentation by Resource-Synergy on a compost project  
beginning at U of I Ag Center in collaboration with the Kootenai Tribe.

**The following information MUST be completed before submitting your request to the City Clerk:**

1. Would there be any financial impact to the city? ☐ Yes ☒ No

If yes, in what way? \_\_\_\_\_

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?  
Yes or No

3. Is there a need for a general public information or public involvement plan? Yes or No

If yes, please specify and suggest a method to accomplish the plan: ☐ Yes ☒ No

4. Is an enforcement plan needed? Yes or No

☐ Yes ☒ No

Additional funds needed? Yes or No

☐ Yes ☒ No

5. Have all the affected departments been informed about this agenda item? Yes or No

☐ Yes ☐ No

**This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.**

**ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM**

\*City Staff, please check one box: Consent ☐ Old Business ☐ New Business ☒ Other/Unknown ☐