



## URBAN RENEWAL BOARD MEETING MINUTES

August 06, 2024 at 7:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

Chair Eric Paull called the Sandpoint Urban Renewal Agency (SURA) Board of Commissioners meeting to order at 7:30 a.m. on Tuesday, August 6, 2024, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### Roll Call

#### PRESENT

Chairman Eric Paull  
Commissioner Kendon Perry  
Commissioner Marilyn Sabella  
Commissioner Ned Brandenberger  
Commissioner Jason Welker

#### ABSENT

Commissioner Tom Bokowy

### Meeting Minutes Approval

1. The July 9, 2024, meeting minutes were approved as presented by unanimous vote of all Commissioners present as presented.

Motion made by Commissioner Perry, Seconded by Commissioner Welker.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Welker

### Reports/Announcements

2. Monthly Financial Report

Chairman Paull reviewed the monthly financial report, as provided in the meeting packet and noted below.

Downtown General Account: \$1,687,805.22

Revenue Allocation Fund a/c: \$95,170.60

Northern: \$4,713,952.97

Downtown Loan Balance: \$824,678.38 (Series 2018)

Next Payment Due: September 15, 2024

Increment Received in July

Downtown: \$32,538.98

Northern: \$3,430.36

Art Funds: Downtown \$181,892.09; Northern \$100,675.78

Silver Box Project: Advanced to Date \$18,315.22 remaining balance: \$1,684.68

Following the financial report, City Construction Manager Erik Bush provided an update on the downtown parking lot project and fielded questions from the Commissioners, with information also provided by Mayor Jeremy Grimm. Information only; no Board action.

### **Old/Unfinished Business**

3. Presentation of Five-Year Plan for Allocation of Funds in the Downtown District

City Arts and Historic Preservation Planner Heather Upton provided a presentation on a request from the Arts, Culture and Historic Preservation Commission for a five-year plan for allocation of funds in the Downtown District and fielded questions from the Board, with information also provided by Mr. Bush. Information only; no Board action.

4. Adoption of Fiscal Year 2025 Budget

Chairman Paull noted that, pursuant to Idaho Code § 50-2006(5)(d), SURA has the same fiscal year as the City and is to prepare, approve, and adopt an annual budget for filing with the City for informational purposes.

Following a review and discussion of the proposed FY2025 SURA Budget, the Board voted to approve the budget as noted below.

Motion made by Commissioner Perry, Seconded by Commissioner Sabella.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Welker

### **New Business**

5. Invoice Payment Approval

Following review and discussion, as reflected below, the Board voted to approve payment of City of Sandpoint invoice #1762 in the amount of \$108,182.48 for quarterly (4/1/24-6/30/24) reimbursement of expenses related to the Great Northern Road Realignment and Reconstruction Project.

Motion made by Commissioner Brandenberger, Seconded by Commissioner Welker.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Welker

### **Adjourn**

The meeting adjourned at 8:15 a.m.

I presided over this meeting and can confirm that these minutes, prepared by the board clerk, were approved by the Sandpoint Urban Renewal Board on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Eric Paull, Chair

Attest: \_\_\_\_\_  
Melissa Ward, City Clerk / Board Clerk