



## URBAN RENEWAL BOARD MEETING MINUTES

July 08, 2025 at 7:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

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### Call to Order

Chairman Eric Paull called the regular monthly meeting of the Sandpoint Urban Renewal Agency Board of Commissioners to order at 7:32 a.m. on Tuesday, July 8, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

### Roll Call

#### PRESENT

Chairman Eric Paull  
Commissioner Kendon Perry  
Commissioner Marilyn Sabella  
Commissioner Tom Bokowy

#### ABSENT

Commissioner Ned Brandenberger  
Commissioner Jason Welker

Sandpoint Mayor Jeremy Grimm was also present, along with City Clerk Melissa Ward, serving as board clerk.

### Meeting Minutes Approval

Motion made by Commissioner Bokowy, Seconded by Commissioner Sabella.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Bokowy

1. The minutes from the Board's June 3, 2025, regular meeting were approved as presented.
2. The minutes from the Board's June 9, 2025, special meeting were approved as presented.

### Reports/Announcements

No general reports or announcements from the Commissioners.

3. Monthly Financial Report

No questions regarding the monthly report provided in the meeting packet.

Information only; no Board action.

### Old/Unfinished Business

4. SPOT Bus Funding Request

Chairman Paull announced that, under Old Business, was the funding request from Selkirks-Pend Oreille Transit, SPOT Bus, which was postponed from the Board's last meeting to allow for consultation with SURA's legal counsel in order to gain clarity on whether SURA would legally have the ability to consider the financial support being requested, reporting that, per Idaho law, SURA is unable to fund operations but could consider funding capital improvement projects within SURA's revenue allocation areas (RAA), so long as those improvements are in the public right of way.

Chairman Paull invited SPOT Bus Executive Director Donna Griffin, along with SPOT Bus Board member Clif Warren and Sandpoint City Councilor Justin Dick, the City's representative on the SPOT Bus Board, who were present, to provide information and field questions from the Commissioners.

Following discussion, Commissioner Bokowy made a motion, seconded by Commissioner Sabella, to approve adding \$70,000 to SURA's FY2026 budget for the purpose of funding the construction of bus shelters on Sixth Ave. and at Spruce St. and N. Boyer Ave., to include a concrete pad and shelter, along with a pad for a future shelter at Lake Pend Oreille High School. Following further discussion and prior to a vote on the motion, Commissioner Bokowy amended his motion, with concurrence from Commissioner Sabella, who seconded, for the Board's approval of \$100,000 in the budget for the purpose of constructing three bus shelters with concrete pads and electricity at the sites noted above, which are located within SURA's Northern RAA. The motion passed unanimously by a vote of the commissioners present.

Motion made by Commissioner Bokowy, Seconded by Commissioner Sabella.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Bokowy

### **New Business**

#### **5. SURA Budget: Approve Preliminary FY2026 Budget and Schedule Public Hearing**

Chairman Paull announced that the final item on the agenda would be review and approval of SURA's preliminary budget for Fiscal Year 2026, with a public hearing to take place during the Board's next regular meeting on August 5, at which time budget adoption would be considered.

Following discussion, with Chair Paull reviewing the preliminary budget, on which he collaborated with Vice Chair Bokowy, and Mayor Grimm providing information and fielding questions, the Commissioners present voted unanimously to approve the preliminary budget as presented, with the addition of the \$100,000 that had just been approved for SPOT Bus shelters.

Motion made by Commissioner Bokowy, Seconded by Commissioner Perry.

Voting Yea: Chairman Paull, Commissioner Perry, Commissioner Sabella, Commissioner Bokowy

### **Adjourn**

With no further business on the agenda, the meeting was adjourned at 8:14 a.m.

I presided over this meeting and can confirm that these minutes, prepared by the clerk, were approved by the Board during their meeting held on \_\_\_\_\_, 2025.

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Eric Paull, Chair

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Attest: Melissa Ward, City Clerk (board clerk)