



URBAN RENEWAL BOARD MEETING MINUTES

December 02, 2025 at 7:30 AM

Council Chambers at City Hall - 1123 W. Lake St. Sandpoint, Idaho

Call to Order

Board Chairman Eric Paull called the regular monthly meeting of the Sandpoint Urban Renewal Agency Board of Commissioners to order at 7:30 a.m. on Tuesday, December 2, 2025, in Council chambers at City Hall, 1123 W. Lake St., Sandpoint, Idaho.

Roll Call

PRESENT

Commissioner Eric Paull, Chair
Commissioner Tom Bokowy, Vice Chair
Commissioner Kendon Perry
Commissioner Marilyn Sabella
Commissioner Ned Brandenberger
Commissioner Jason Welker

In addition to the Commissioners, Project Manager Erik Bush, Mayor Jeremy Grimm, and Deputy City Clerk Hayley Keys, serving as clerk to the Board, were also in attendance.

Meeting Minutes Approval

1. The minutes from the Board's September 2, 2025, meeting were approved as presented.

Motion made by Commissioner Sabella, Seconded by Commissioner Perry.

Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

Reports/Announcements

2. October Financial Report

There were no questions or discussion regarding the October monthly financial report. Information only; no Board action.

3. November Financial Report

There were no questions or discussion regarding the November monthly financial report. Information only; no Board action.

4. Downtown Revitalization Phase 3 Project Update

Following an introduction by Chairman Paull, Mr. Bush provided an update on Phase 3 of the Downtown Revitalization Project and, along with Mayor Grimm, fielded questions from the Commissioners. Information only; no Board action.

Old/Unfinished Business - none

New Business

5. Downtown Revitalization Phase 3 Citizen Advisory Committee

Following a brief explanation from Mr. Bush on the Downtown Revitalization Phase 3 Advisory Committee, a motion was made to table selecting a member of SURA to serve on this committee until after the new year, when Board members are reappointed.

Motion made by Commissioner Brandenberger, Seconded by Commissioner Sabella.

Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

6. Panhandle Special Needs, Inc. (PSNI) Meeting

Board members reviewed a letter from PSNI, requesting a meeting with the SURA Board regarding sidewalk funding on North Boyer Avenue. Following a brief discussion, the Board collectively determined that no action was needed at this time. Chairman Paull announced that he would correspond with PSNI. Information only; no Board action.

7. City of Sandpoint invoice #1995, seeking SURA reimbursement for FY2025 Great Northern Road Project billing in the amount of \$19,502.90, was approved as presented.

Motion made by Commissioner Sabella, Seconded by Commissioner Welker.

Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

8. City of Sandpoint invoice #1993, seeking SURA reimbursement for FY2025 administration services in the amount of \$2,203.03, was approved as presented.

Motion made by Commissioner Sabella, Seconded by Commissioner Welker.

Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

9. City of Sandpoint invoice #1980, seeking SURA reimbursement for FY2025 Downtown Art billing in the amount of \$4,521.16, was approved as presented.

Motion made by Commissioner Sabella, Seconded by Commissioner Welker.

Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

10. City of Sandpoint invoice #1994, seeking SURA reimbursement for FY2025 Downtown Revitalization Phase 3 billing in the amount of \$11,064.82, was approved as presented.

Motion made by Commissioner Sabella, Seconded by Commissioner Welker.

Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

11. Commissioner Welker nominated Chairman Paull to remain as Board Chair. Commissioner Brandenberger seconded the nomination, and Chairman Paull accepted. The Commission voted unanimously to elect Chairman Paull to continue as Board Chair, as follows:

Motion made by Commissioner Welker, Seconded by Commissioner Brandenberger.

Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

12. Commissioner Brandenberger nominated Commissioner Perry as Board Vice Chair. Commissioner Sabella seconded the nomination, and Commissioner Perry accepted. The Commission voted unanimously to elect Commissioner Perry as Board Vice Chair, as follows:

Motion made by Commissioner Brandenberger, Seconded by Commissioner Sabella.

Voting Yea: Commissioner Paull, Commissioner Perry, Commissioner Sabella, Commissioner Brandenberger, Commissioner Bokowy, Commissioner Welker

Adjourn

With no further business on the agenda, the meeting was adjourned at 8:30 a.m.

I presided over this meeting and can confirm that these minutes, prepared by the clerk, were approved by the Board during their meeting held on _____, 20__.

Eric Paull, Chair

Attest: Hayley Keys, Deputy City Clerk