

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: PROFESSIONAL SERVICES AGREEMENT WITH KELLER ASSOCIATES FOR WASTEWATER TREATMENT PLANT PRELIMINARY ENGINEERING REPORT (CITY AGREEMENT #A24-3257-1)

WHEREAS: The City of Sandpoint owns and operates one wastewater treatment plant, which discharges into the Pend Oreille River;

WHEREAS: Portions of this plant date back to the 1940s, with many components now obsolete, deteriorated, or undersized, making operations difficult, where, although operators generally maintain treated water quality that meets discharge requirements, potential component failures could lead to excess pollutant discharge;

WHEREAS: Reconstructing the wastewater treatment plant is a high priority for the City;

WHEREAS: In 2019, the City adopted a Wastewater Facility Plan, outlining the need for a new facility with a capacity of approximately 10.7 million gallons per day (mgd), estimated to cost over \$60 million, with this Plan, along with the 2023 Wastewater Collection Evaluation Plan, comprehensively assessing the performance of the existing collection system and informing the revenue requirements for the 2022 rate study;

WHEREAS: To finance this project, the City plans to leverage multiple funding sources, including a recent increase in wastewater utility rates, which marked an initial step towards securing funds, as well as a mix of additional funding sources, such as loans and bonds, and actively pursuing grant funding to minimize the burden on ratepayers;

WHEREAS: One potential funding source is the State Revolving Loan Fund (SRF), administered by the Idaho Department of Environmental Quality (DEQ), with the process to submit Letters of Interest (LOI) for funding opened by DEQ at the beginning of each year;

WHEREAS: On May 16, 2024, the City issued a Request for Qualifications to procure a qualified professional engineering services to evaluate the feasibility of replacing the wastewater treatment plant and develop a Preliminary Engineering Report (PER) in accordance with IDAPA-58, building upon on the 2019 Wastewater Facility Plan to support a LOI submission for Clean Water SRF consideration by January 2025, as well as other funding opportunities; and

WHEREAS: In response to the RFQ, the City received three (3) Statements of Qualifications (SOQ), which were evaluated based on the scoring criteria established and published within the RFQ, with staff interviewing the top two (2) scoring firms and ultimately negotiating a preliminary design contract with Keller Associates.

NOW, THEREFORE, BE IT RESOLVED THAT: The Professional Services Agreement with Keller Associates for the Wastewater Treatment Plant Preliminary Engineering Report (City Agreement #A24-3257-1), a copy of which is attached hereto and made a part hereof as if fully incorporated herein, is hereby approved.

BE IT FURTHER RESOLVED THAT: As set forth in the Procurement Process and Signature Authority Policy for Goods, Services, and Construction and further outlined in the City of Sandpoint Procurement Policy, on behalf of the City, the Mayor or his designee, as applicable, is authorized to execute this agreement.

Jeremy Grimm, Mayor

ATTEST:

Melissa Ward, City Clerk