



## AGENDA REPORT

### City Council Meeting

**TODAY'S DATE:** October 9, 2025

**MEETING DATE:** November 5, 2025

**TO:** Mayor Grimm, members of the Sandpoint City Council

**FROM:** Jason Welker, Planning & Community Development Director

**SUBJECT:** Amendment to Fee Schedule - Max Tournament Fee: action item

#### DESCRIPTION/BACKGROUND:

In the recently adopted fiscal year 2026 fee schedule, under Parks Field Usage (pages 5-6), the maximum charge per tournament was changed to apply *per facility* used in a tournament, whereas in the previous fee schedule the max tournament fee applied to tournaments that used multiple City sports facilities. For example, for a soccer tournament using War Memorial Field and Travers Sports Complex, if the applicable hourly field use fees, tournament fee daily rate fees, and out of area team fees were to exceed the max tournament fee, then tournament max would apply, limiting the upper end cost of running a tournament to \$4,000. By applying this maximum to each facility used, it doubled the maximum tournament fee to \$8,000 for events that used both the City's sports complexes.

Upon preparing an estimate for two local sport clubs that host multi-day tournaments, it became apparent to staff that the doubling of the tournament fee would impair the fundraising benefit to local clubs hosting tournaments in Sandpoint. Profits from regional tournaments are rolled over into clubs' budgets to help keep program costs affordable for local youth. By in some cases doubling the City's field use fees the new fee schedule would impact the ability of local sporting groups to keep their participation fees affordable to local youth. Given the City's recent elimination of many of our own recreational programs, opportunities for affordable youth sports in Sandpoint are fewer than they have been in the past. Therefore, staff are recommending we revert to applying the max tournament fee to all tournaments and not apply it twice for tournaments that use both sports complexes.

#### STAFF RECOMMENDATION:

Staff recommends amending the fee schedule to remove the line "Max Charge per tournament - per facility (e.g., 2x if Sports Complex and War Memorial Field are used)" as follows: *Max Charge per tournament* ~~-per facility (e.g., 2x if Sports Complex and War Memorial Field are used~~

Amending the fee schedule to allow for the single application of the max tournament fee may mean less revenue into the Parks CIP fund; however, if the doubling of the fee had driven some tournaments out of Sandpoint (to the Field of Dreams, for instance), then we may be protecting the revenue we do earn by making the proposed amendment.

**ACTION:**

Since no increase in fees is being considered, no public hearing is required for this action item. Council's options include:

- **Approve the amendment to the fee schedule**, eliminating the double charging of the max tournament fee, which would reduce the fee for larger tournaments from \$8,000 to \$4,000.
- **Reject the amendment to the fee schedule**, which will require the largest tournaments to bear the higher cost of \$8,000.

**WILL THERE BE ANY FINANCIAL IMPACT? N HAS THIS ITEM BEEN BUDGETED? N**

**ATTACHMENTS:**

FY2026 Fee Schedule