



July 2026 Treasurer's Update

FY 2026-2027 Budget Development

Budget development for FY 2026-2027 continues to be a primary focus as we work through departmental requests and finalize the City's operating and capital budgets. We continue reviewing expenditures, anticipated revenues, personnel costs, and capital improvement projects to ensure the budget remains financially responsible while supporting the services our community expects.

Fiscal Year-End Closing

Fiscal year-end closing activities are well underway. A considerable amount of time has been dedicated to processing journal vouchers, reconciling accounts, reviewing outstanding invoices and purchases, and ensuring expenditures are recorded in the appropriate fiscal year. These efforts help maintain accurate financial records and prepare the City for a smooth transition into the new fiscal year.

Employee Handbook Distribution

The updated Employee Handbook has been distributed to City staff, and signed acknowledgements are being collected and tracked as they are returned. This process helps ensure all employees have received the updated policies and provides the City with complete documentation for personnel records.

Training and Professional Development

On July 7, I attended the Montana State Fund Safety Workshop. The training focused on workplace safety, employee wellness, and risk management strategies that can help reduce workplace injuries while promoting a safe and healthy work environment for all City employees.

City Hall Updates

City Hall continues to experience a busy summer season. Staff has been assisting residents and contractors with an increased number of building permits, processing alcohol license applications and renewals, and tracking and processing sales of pool passes. Summer construction projects and seasonal activities continue to generate a high volume of customer inquiries, and staff remains committed to providing timely and responsive service to the public.

Respectfully Submitted,

Karmen Lange

Interim Clerk/Treasurer