

MEMORANDUM OF UNDERSTANDING THE CITY OF SIDNEY AND SIDNEY PUBLIC SCHOOLS

This agreement dated, _____, by and between the City of Sidney, hereinafter referred to as the "City" and the Sidney Public Schools, hereinafter referred to as the "SPS".

The following conditions set forth below shall be strictly enforced by the City and in the same shall be strictly adhered to by the Organization.

CONDITIONS REQUIRED BY THE CITY:

1. SPS shall provide the City Clerk a copy of the Organization's current liability insurance documentation annually, when renewed. No practices, events or games shall be allowed until such proof has been provided.
2. SPS shall provide the City a copy of the current Activities Director, School Principals, and coaches addresses and contact information with signed agreement.
3. All keys signed out shall be returned to the City no later than 30 days after the season ends. No paddle locks or extra locks of any kind on any door shall be installed. No copies of keys shall be allowed. A deposit for keys shall be required at the time of checkout and returned when all keys are returned.
4. No changes to park property shall be allowed without prior approval from the City. This includes signage, building, sprinkler system, electrical alterations.
5. All garbage, trash and loose debris shall be picked up daily and after each event and properly disposed of and in accordance to city ordinance. Concession areas shall be cleaned and cleared out at the end of the season.
6. The use of alcohol, tobacco or drugs of any kind is strictly prohibited. A permit for consumption of beer at a gathering may be applied for through the filing of an application in accordance with Title 6, Chapter 10, Section 4, of the Sidney City Code.
7. The above 6 conditions refer to use of the South Meadows Softball Complex for Girls fast Pitch Softball on Fields # 1 & 2, for use of the tennis courts for Physical Education classes, for use of Moose Park for Junior High Football, Veteran's Park for Middle School Lunch and recess and High School Fitness (horseshoe pits) **and for High School Baseball at Moose Park.**
8. **A practice and game schedule must be provided to the City of Sidney and Richland County Legion Baseball as soon as it is completed. Anything approved by the City Council prior to the schedules being provided for will take precedence and all Baseball scheduling must not schedule during that time. Any conflicts in scheduling between Richland County Baseball and the High School Baseball will be resolved by themselves, the City will not mediate any such conflicts.**

SPS SHALL BE RESPONSIBLE FOR THE FOLLOWING:

1. Drag and maintain the infields.
2. All restrooms shall be cleaned by SPS after each event during the high school softball and baseball season, typically mid-March – mid-May.
3. Responsible for opening and locking the restrooms during games and practices.

4. Cleaning and managing the concession area.
5. Following all the park rules including no smoking and no alcohol use within in park(s).

THE CITY SHALL BE RESPONSIBLE FOR THE FOLLOWING:

1. Water, mow and spray for weeds.
2. The startup and shut down of the irrigation system and watering.
3. Start up and winterization the restrooms.

Any violation of the above outlined conditions shall force the city officials to close the access to the park until each condition or violation is met or rendered.

Agreed this day of _____

Sidney Public Schools

By: _____
President

City of Sidney

By: _____
Public Works Director

By: _____
Mayor

CITY OF SIDNEY
General Checklist

Season Start Date: _____ Season Ending Date: _____

Liability Insurance Provider: _____

Certificate of Insurance Provided: Yes, No.

List of Officers:

	Name	Address	Phone
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

Facility Keys Check out; Yes, No.
(\$100.00 Deposit Required)

To: _____

Facility Keys Returned; Yes, No.

From: _____

Annual Financial Report Submitted; Yes, No, Not applicable.

Notes: _____

