



City of Sidney, MT
City Council Regular Meeting 5-15-23
May 15, 2023 6:30 PM
115 2nd Street SE | Sidney, MT 59270

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 831 7867 8555 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

2. Pledge of Allegiance

All present stated the Pledge of Allegiance.

3. Aldermen Present

DiFonzo, Rasmussen, Koffler, Stevenson, Godfrey and Christensen

4. Correction or Approval of Minutes

a. May 1st, 2023 City Council Regular Meeting Minutes

Clerk/Treasurer Chamberlin stated she made corrections to the spelling of names of the visitors.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

b. Budget and Finance Committee Meeting Minutes

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson,

Alderwoman Godfrey, Alderwoman Christensen

5. Visitors

a. Other Visitors:

Jordan Mayer-Interstate Engineering

Seas Suisse-B&B Builders

Austin Bernert and Andy Lawrence-Sidney Trap Club

Scot Sturgis-Richland County Baseball and American Legion Coach: He stated they would like to do some work at Moose Park in the future with a lot of baseball happening at the field this year. He stated there will be 2 American Legion Teams and 2 Babe Ruth Teams this year.

Motion was made to bring the plans to be reviewed to the Park and Rec Committee.

Motion made by Alderwoman Rasmussen, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

6. Public Hearing

Nothing.

7. Mayor Norby

Mayor Norby stated the Talk Trashy to Me Community Clean-up went well given the weather and he is thankful the Leadership Class put it on.

8. Committee Meeting Work

a. Budget and Finance Committee: FY23-24 Payroll

Alderwoman Godfrey stated the Budget and Finance Committee met and reviewed the proposal for the COLA and health insurance increase for FY 2023-24. After reviewing they are recommending a 4% COLA merit based for all employees except the Police Department and the City covering the 9% increase in health insurance premiums.

Motion was made to approve the 4% evaluation based COLA and the City covering the 9% increase in health insurance premiums.

Motion made by Alderwoman Godfrey, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

9. Alderman Requests and Committee Reports

Parks and Recreation – Chairman Difonzo – Godfrey, Christensen | **Water and Sewer** – Chairman Koffler – Godfrey, Rasmussen

Street and Alley – Chairman Christensen– Difonzo, Stevenson | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

City Buildings & Street Lighting – Chairman Stevenson– Koffler, Rasmussen | **Police and Fire** – Chairman Godfrey, Godfrey, Difonzo, Christensen

Budget and Finance – Chairman Christensen – Rasmussen, Godfrey

Alderwoman Rasmussen stated she was approached by Brandi Azure pertaining to getting assistance in installing the playground equipment at South Meadow Softball Complex. PWD Hintz stated he was not aware the public works department was going to assist in the installation of the equipment and Alderwoman Rasmussen stated she will have Ms. Azure call PWD Hintz. Alderman DiFonzo stated the City should be making sure it is installed correctly and in the approved location.

Alderman DiFonzo stated in reference to the pickle ball discussion at the previous meeting, he looked at the location proposed on the truck route instead of the tennis courts and there is no parking down there at all. He stated he would rather see grants pursued to redo the tennis court and include pickle ball and Mayor Norby agreed.

10. Unfinished Business

Nothing.

11. New Business

a. Trap Club Lease Agreement

Austin Bernert, Vice Chair, and Andy Lawrence, Chairman of the Trap Club stated the current Trap Club Lease Agreement for the old dump grounds property expires in June of 2023. He stated the trap club are not recommending any changes to the current lease and the Trap Club have filed as a 501C3 and have reestablished their board of directors and are pursuing getting trap club in the schools and getting grants. Clerk/Treasurer Chamberlin stated the agreement would be a 10-year lease with a payment to the City of Sidney of \$25.00 each year and city staff is also recommending no changes to the agreement.

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

12. City Planner

Nothing.

13. City Attorney

City Attorney Kalil stated he is working on nuisance enforcement.

14. Chief of Police

a. April 2023 Police Department Report

Chief Kraft provided the April 2023 Police Department Report. He stated himself and Lt. Zeiler went to Laurel for the Police Memorial Parade, which sadly was not attended as well as the one hosted in Sidney.

15. Public Works Director

a. April 2023 Public Works Report

PWD Hintz presented the April 2023 Public Works report. He stated they have the canopy in place at the pool and have done some deck work and misc. concrete work. He stated Swim Team assisted in cleaning the pool and they are ready to start filling the pool this week, and a pump will be replaced at the splash deck that was budgeted for. He stated they are filling potholes and sweeping the streets, with asphalt work coming soon when the plant is up and running.

b. Phase 3 Water Project-Pay Application #1 and ARPA Competitive Grant Draw #1 for \$419,756

PWD Hintz presented the Phase 3 Water Project pay application #1 and ARPA Competitive Grant Draw #1. He stated the Lincoln area of the project should be completed this week and they will start moving on with the project. He stated he understands it is causing traffic issues, but they are moving as quickly as they can.

Motion was made to approve pay application #1 and ARPA Competitive Grant Draw #1 for \$419,756.

Motion made by Alderwoman Christensen, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

c. West Holly Final Draw Request #8B for \$78,766 (invoices totaling \$88,506.06-difference \$9,740.06 out of cash or Phase 3 loan)

PWD Hintz presented the final draw request for the West Holly Water Project for \$88,506.06. There is \$78,766 available to draw down on the SRF loan, the remaining \$9,740.06 they are recommending paying out of cash.

Motion was made to approve Draw 8B paying the difference out of cash reserves.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Koffler.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson,
Alderwoman Godfrey, Alderwoman Christensen

d. 200K Gallon Water Tank Lining Bid Approval

PWD Hintz stated they held a bid opening and had 4 qualified bids presented, which are in the City Council packet. He stated there was a low bid of \$154,650 from Color Dynamics and the second bid was Advanced Pump and Equipment (Advanced Linings) of \$204,266. He stated the lowest bidder does not use the product in the specs and cannot apply the correct product so they are recommending taking the second bid from Advanced Pump and Equipment (Advanced Linings). He stated they do not believe the product supplied by the lowest bidder would work for what the City is looking for and for long term use. Mr. Mayer stated the other product also takes upwards of 2-weeks to set instead of one day like the product in the specs.

Motion was made to approve accepting the bid from Advanced Pump and Equipment (Advanced Linings) of \$204,266.

Motion made by Alderman DiFonzo, Seconded by Alderman Koffler.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson,
Alderwoman Godfrey, Alderwoman Christensen

16. Fire Marshal/Building Inspector

a. Fairview School Building Permit Fee-Request to Waive \$2,903.35 (does not include \$1,016.17 in Plan Review fees)

Clerk/Treasurer Chamberlin stated the Fairview School District is requesting to have their building permit fees of \$2,903.35 waived. She stated they would still be required to pay the \$1,016.17 in plan review fees that the City has to pay Kyle Harlan. She stated FM/BI Rasmussen has not issue with waiving the building permit fees, as he does not feel it will extensive work for his position that isn't covered in the plan review fees.

Motion was made to approve waiving the Fairview School District building permit fees of \$2,903.35, but not the \$1,016.17 in plan review fees.

Motion made by Alderwoman Godfrey, Seconded by Alderman Koffler.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson,
Alderwoman Godfrey, Alderwoman Christensen

17. City Clerk/Treasurer

a. FY23-24 Audit Governance Letter

Clerk/Treasurer Chamberlin provided the FY21-22 (typo on agenda) Audit Governance Letter. She stated this is just for the Council's records and no action is needed to be taken.

b. April 2023 JV Report

Clerk/Treasurer Chamberlin provided the April 2023 JV Report for approval.

Motion was made to approve.

Motion made by Alderman Stevenson, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

c. April 2023 Treasurer's Report

Clerk/Treasurer Chamberlin provided the April 2023 Treasurer's Report. She stated she will be doing some correction JV's in May for coding errors that will change this report.

18. Consent Agenda

Motion was made to approve the claims and building permits.

Motion made by Alderman Koffler, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

a. Claims to be approved: \$143,862.26

b. Building Permits to be approved: 2023-007, 2023-43 and 2023-49 to 2023-55; RC2023-30

19. Adjournment

at 7:01pm.