



ARPA Water & Sewer Infrastructure Grant Program
Q3 2024 Progress Report Form

General Information

Subrecipient Entity: Sidney, City of

Project Title: Sidney, City of - Anderson Subdivision Storm Water Improvements

Grant Agreement Number(s): AC-22-0158

Grant Term End Date(s): December 31, 2024

Form Preparer Name: Carly Andregg, Morrison-Maierle (consultant)

Form Preparer Phone: 406-542-4866

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Reporting Period: July 1, 2024 – Sep 30, 2024
Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.

Quarterly Report Type

- Progress Report **with** Reimbursement Request.
- Progress Report **without** Reimbursement Request.

Final Reports – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- Updated [Schedule Form](#) is included with this report (REQUIRED).**
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Progress Reporting

1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

Scope of Work

The Anderson Subdivision Storm Water Improvements project will help buffer and reduce peak flows through the Subdivision. This will result in increased safety and lesser risk of surcharged flows inundating the neighborhood. The project will benefit public safety and water quality in the Yellowstone River by conveying runoff in a controlled and protected environment.

The scope of work was amended after Q3 2023. After further model development of the hydraulics and hydrology in the watershed for the Sidney-Anderson Subdivision Stormwater Improvements project, it was determined that a detention pond in the upper portion of the basin will not alleviate flooding as it was anticipated in concept design. The scope of work is amended to improving the culvert near where flooding occurs to increase capacity.

ARPA Competitive Grant Funds will be utilized to fund Preliminary Engineering Design, Final Engineering Design, Construction Inspection Engineering, a portion of Construction, and Grant Management costs by a consultant on behalf of the City of Sidney.

Revised Construction activities include:

- **Install new inlet structure and storm drain under 22nd Ave NW to increase drainage capacity**
- Remove the existing undersized on-grade culvert
- Install pipe under the drainage to safely contain and convey runoff through the neighborhood
- Install a trash rack at the entrance to the pipe to prevent debris from entering
- Connect the pipe directly into the storm system to prevent surcharge
- Capture **and convey** runoff from a 10-year event and prevent flooding in nearby homes and yards
- **Procure temporary and permanent easements for the new stormwater infrastructure**

Activity Progress

Preliminary Engineering Design: 100% complete

Preliminary engineering design drawings are complete. No activity during this quarter

Final Engineering Design: 100% complete

Activities included finalizing contract documents, assistance with bidding, facilitation of bid opening and RFIs, site visit.

Construction Inspection Eng: 10% complete

Activities include reviewing submittals from contractor and corresponding on construction schedule.

Construction: 0% complete

Construction will begin next quarter.

2. Problems or Concerns (REQUIRED)

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

The contractor anticipates winter weather to impact schedule. It is estimated that most work will be completed prior to the end of November, and remaining site restoration such as grading, pacing, and revegetation will occur in May-June 2025. A grant schedule revision and extension is requested until July 1, 2025 per the attached schedule.

3. Next Reporting Period's Grant Activities (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

Next quarter's activities include construction and construction administration by the engineer. This includes reviewing submittals, facilitating meetings with the contractor, and construction observation. Construction is scheduled to begin in October with pipe and structure installation. The contractor anticipated site shutdown for winter December – April. In May, site work such as grading and paving will occur. Project closeout anticipated June 2025.

Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

- 1. Review Agreement Section 2. Term** – Is the Term End Date in the grant agreement still appropriate for the project?
 YES – Term End Date in the grant agreement is appropriate for the project to date.
 NO or NOT SURE – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.
- 2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables)** – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?
 YES – Scope of Work in the grant agreement accurately reflects the project to date.
 NO or NOT SURE – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.
- 3. Review Grant Agreement Attachment B – Budget** – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?
 YES – The budget in the grant agreement accurately reflects the project to date.
 NO or NOT SURE – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

Verification of Subrecipient Concurrence

REQUIRED only if Form Preparer is not from Subrecipient Entity

Subrecipient Contact Full Name: _____

Subrecipient Contact Title: _____

Subrecipient Contact Email: _____

- The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.