



City of Sidney, MT
City Council Regular Meeting
August 19, 2024 6:30 PM
115 2nd Street SE | Sidney, MT 59270

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Aldermen Present

Christensen, Stevenson, Koffler, Rasmussen and DiFonzo. Absent: Godfrey

4. Correction or Approval of Minutes

a. August 5th, 2024 Regular Meeting Minutes

Motion was made to approve.

Motion made by Alderman Stevenson, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Christensen

b. August 12th, 2024 Budget and Finance Committee Meeting Minutes

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Christensen

5. **Visitors**

Walt McNutt (Airport Authority): Mr. McNutt came before the City Council seeking approval for waiving the building permit fee for the rebuilding of the airport equipment building that burned down that they are required to have per federal rules. He stated the estimated fee, which they do not have an exact cost on due to not having an exact cost of the new building, is between \$7,500 and \$9,500. He stated they are struggling to figure out how to get this building back, with a total loss to all equipment and tools that were in the building and it must be completed before the winter to house the equipment. Mayor Norby stated the City Council cannot approve this at tonight's meeting since it is not an agenda item, but he will have it on the agenda for the September 3rd, 2024 meeting.

Other's Present: Jacky Gonzales, Jody Wells (Round-Up), Jodan Mayer (Interstate Engineering), James Falcon (Sidney Herald), Audree Deming, Ryliegh Kleinke, Addison Morken, Reece Graves and Clementyne Bayless

6. **Public Hearing**

a. **September 3rd, 2024-FY24-25 Budget**

Mayor Norby announced the public hearing for the FY24-25 Budget will be at the September 3rd, 2024 meeting.

7. **Mayor Norby**

a. **Update:**

Mayor Norby reminded everyone that the first meeting in September will be on Tuesday September 3rd due to Labor Day falling on the first Monday.

8. **Committee Meeting Work**

a. **Budget and Finance Committee: American Tower Lease Agreement**

Alderman Christensen stated the Budget and Finance Committee met and reviewed the offer to change the American Tower Lease and they are recommending staying with the current lease.

Motion was made to approve.

Motion made by Alderman Christensen, Seconded by Alderman Rasmussen.

Voting Yea: Alderman Koffler, Alderman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderman Christensen

b. **Budget and Finance Committee: Red River Drive Drainage Report**

Alderman Christensen stated the Budget and Finance Committee met and reviewed the Red River Drive Drainage Report provided by Interstate Engineering. She stated they have requested

City Attorney Kalil review the report to ensure the City is not liable for improvements. City Attorney Kalil stated he is working

c. Budget and Finance Committee: Preliminary Budget Presentation

Alderwoman Christensen stated the Budget and Finance Committee met and reviewed the FY24-25 Preliminary Budget and have recommended approval.

Clerk/Treasurer Chamberlin reviewed the FY24-25 Budget in its entirety for the City Council and public.

d. Call for Park and Rec Committee-Park Master Plan and Tennis/Pickleball Court Plans

Clerk/Treasurer Chamberlin stated they need to have a Park and Recreation Committee called to discuss getting a Park Master Plan created, which would require hiring a consultant for. She stated if the City is going to pursue large grants, such as for the Tennis/Pickleball Court, one will be needed. She further stated the committee needs to discuss moving forward with the Tennis/Pickleball Court plan.

A Park and Recreation Committee Meeting was scheduled for Monday August 26th, 2024 at 5:30pm.

9. Alderman Requests and Committee Reports

Parks and Recreation – Chairman DiFonzo – Christensen, Stevenson | **Water and Sewer** – Chairman Koffler – Godfrey, Christensen

Street and Alley – Chairman Christensen– DiFonzo, Rasmussen | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

City Buildings & Street Lighting – Chairman Stevenson– Koffler, Godfrey | **Police and Fire** – Chairman Godfrey, DiFonzo, Rasmussen

Budget and Finance – Chairman Christensen – DiFonzo, Koffler

Alderwoman Christensen stated she noticed the stripping by MiMi's Kitchen is in need to be redone and asked if there was still issues with the paint and PWD Hintz stated it has been and they will be getting out when they can around the paving projects.

Alderman Stevenson asked if there is any way to put pressure on the MDT to get the truck route potholes improved and PWD Hintz stated he met with them onsite last week about the City helping with the project to get the project started.

10. Unfinished Business

Nothing.

11. New Business

Nothing.

12. City Planner

Clerk/Treasurer Chamberlin stated City Planner Sanderson will be at the September 3rd, 2024 City Council meeting to present the CIP.

13. City Attorney

City Attorney Kalil stated City Prosecution is going well and they are working through the backlog of cases.

a. Resolution 3930-Preliminary Budget Approval FY24-25

City Attorney Kalil read Resolution 3930, approving the FFY24-25 preliminary budget, out loud.

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Christensen

14. Chief of Police

a. July 2024 Police Department Report

Chief Kraft presented the July 2024 Police Department Report. Chief Kraft stated they tested and interviewed applicants yesterday, with one moving forward into background check.

15. Public Works Director

a. July 2024 Public Works Report

PWD Hintz presented the July 2024 Public Works Report. He stated they will be chip sealing next week, they are nearly done with the paving projects, the 200,000 gallon water tank relining project should be commencing next week and the 5th Avenue SE sewer rehab should be completed next week. He further stated the MDT will be having an onsite meeting this Wednesday at 10am for the pedestrian bridge project by the fairgrounds. Alderwoman Christensen asked if paving is complete on Lincoln and PWD Hintz stated yes other than touch-ups and the manholes.

b. July 2024 Compliance Officer Report

Clerk/Treasurer Chamberlin presented the July 2024 Compliance Officer Report on behalf of Compliance Officer Schroeder.

16. Fire Marshal/Building Inspector

a. July 2024 Fire Run Report

Clerk/Treasurer Chamberlin presented the July 2024 Fire Run Report on behalf of Fire Marshal/Building Inspector Rasmussen.

17. City Clerk/Treasurer

a. Update:

Clerk/Treasurer Chamberlin stated they have finalized the FYE balancing and sent off the information to start FYE closing. She stated they will be preparing to send over the property tax files and their regular end of month payroll and utility billing by the end of August.

18. Consent Agenda

Motion was made to approve the claims and building permits.

Motion made by Alderman Koffler, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Christensen

a. Claims to be approved: **\$331,318.65**

b. Building Permits to be approved: **RC2025-05 ; 2025-05, 2025-012, 2025-013**

19. Adjournment

at 7:08 pm.