



City of Sidney, MT  
City Council Regular Meeting 6-19-23  
June 19, 2023 6:30 PM  
115 2nd Street SE | Sidney, MT 59270

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The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898 Passcode: 4332809

Call: 1-346-248-7799

1. **Call to Order**

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

2. **Pledge of Allegiance**

The Pledge of Allegiance was stated by all present.

3. **Aldermen Present**

Godfrey, Koffler, Rasmussen, DiFonzo. Via Phone: Christensen. Absent: Stevenson

4. **Correction or Approval of Minutes**

a. **June 5th, 2023 Regular City Council Meeting Minutes**

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

5. **Visitors**

a. **Joe Ledbetter-Reverse Charge of \$80.64:** 2nd meter on property (no water usage, shut-off at curb stop once it was found)

Mr. Ledbetter came before the City Council to request the \$80.64 bill be reversed. He stated he lives at 305 7th Ave SW. He stated there used to be a hair salon in the back on a separate meter. He stated they had their water shut off for the winter, as they are snowbirds, and when they requested to have it turned back on he requested to not have the water turned on for the

second meter but the City was not aware of curb stops for that meter and could not shut it off separately from the house meter. Mr. Ledbetter located the curb stop in his backyard after the water had been turned on for the month in his backyard. He stated they are on auto draft for the bill, so it has been paid, but only the City Council can refund the \$80.64 or credit is house bill, which is what he is requesting since it is officially shut-off and there was no water usage.

Motion was made to approve crediting his primary account the \$80.64 payment.

Motion made by Alderwoman Godfrey, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**b. Tiger Sharks Swim Team: Annual Meet at Svarre Pool**

Pete Erickson came before City Council on behalf of the Sidney Tiger Sharks Swim Team for their meet July 8th-9th, 2023. They are requesting to have the streets at Lincoln Avenue & 6th Street SW, Lincoln Avenue & 7th Street SW and 6th Street SW at the northwest corner of the pool closed, access to and exclusive use of the pool Friday afternoon to Sunday evening, allow campers on 7th Street SW between Lincoln Ave and 7th Avenue SW (map provided) and additional garbage cans brought in. He stated they were concerned with the construction using Moose Park they would need 7th Street for additional campers, but PWD Hintz stated they should be vacated. Mr. Erickson stated they would not need barricades for 7th Street and 7th Avenue and camper parking there. PWD Hintz stated they do not like to have campers parked on the streets at all. Alderman DiFonzo asked the sprinkler heads will be located for the tents and PWD Hintz they will but usually there is only a couple of tents.

Motion was made to approve the proposal of the Tiger Sharks Swim Team for the meet July 8th-9th.

Motion made by Alderman DiFonzo, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**c. Kiwanis Pie Social: Block 5th St NW, Garbage's, Tables**

Clerk/Treasurer Chamberlin stated Kiwanis is having their annual Pie Social July 14th from 11am to 1pm and would once again like to have the street blocked between the middle school and Veteran's park, additional garbage's for the park and the additional tables brought over.

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**d. Other Visitors:**

Jennifer Tiesen, Don & Val Franz, Greg Hitchcock-Sidney Herald, Jordan Mayer-Interstate Engineering

**6. Public Hearing**

Nothing.

**7. Mayor Norby**

**a. Update:**

Nothing.

**8. Committee Meeting Work**

**a. Call for Water/Sewer Committee Meeting:** Fy23-24 Budget, 9th Ave Sewer and Anderson Sub SID for water & sewer

The Water and Sewer Committee meeting was scheduled for 6-27-23 at 6pm.

**b. Call for Street and Alley Committee Meeting:** FY23-24 Budget, Contribute to RC Transportation Safety Action Plan

The Street and Alley Committee meeting will be scheduled once Alderman Stevenson and Alderwoman Christensen are available.

**c. Call for Budget and Finance Committee Meeting:** FY23-24 Budget

The Budget and Finance Committee meeting will be scheduled once Alderwoman Christensen is back in town.

**9. Alderman Requests and Committee Reports**

**Parks and Recreation** – Chairman Difonzo – Godfrey, Christensen | **Water and Sewer** – Chairman Koffler – Godfrey, Rasmussen

**Street and Alley** – Chairman Christensen– Difonzo, Stevenson | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Rasmussen | **Police and Fire** – Chairman Godfrey, Godfrey, Difonzo, Christensen

**Budget and Finance** – Chairman Christensen – Rasmussen, Godfrey

Nothing.

**10. Unfinished Business**

Nothing.

## 11. New Business

### a. Healthy is Wellness: BIO 2.0 Proposal

Clerk/Treasurer Chamberlin state her and Chief Kraft did the BIO 2.0 with healthy is wellness. It is a screening using a finger prick of blood for the A1C and cholesterol, that they then give you pointers on how to be better with your numbers. She stated that the health screening in October that is done by the health insurance also does this information, but the coaching is not as intensive as it is with Healthy is Wellness and it is a good opportunity for employees to get to see their numbers and their trending more often than once a year. She stated they would like to do the free health screening October via MMIA and then have the BIO 2.0 screening again 6 months later. After that they would like to have the BIO 2.0 screening once a year, 6 months prior to the health screening. The cost would range from \$4,554 (if all employees participate) to the minimum of \$3,168. This would be budgeted out of each fund. Chief Kraft stated the other health screening is a fasting screening, but this one you do not have to fast for, a very small prick of the finger, results back in 5 minutes and very helpful information.

Alderwoman Rasmussen asked if employees will use it and Clerk/Treasurer Chamberlin stated they will push employees to use it, but ultimately they will not know until one is held, but it can be canceled after the first year if not enough employees choose to use it.

Motion was made to approve starting the Healthy is Wellness BIO 2.0, once a year, 6 months prior to the MMIA health screening.

Motion made by Alderwoman Rasmussen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

## 12. City Planner

### a. Update:

Nothing.

## 13. City Attorney

### a. Update:

Nothing.

## 14. Chief of Police

### a. May 2023 Police Department Report

Chief Kraft provided the May 2023 Police Department report. He stated they interviewed 2 candidates for Police Sergeant the previous week and will be selecting this month. He stated he will be at the Chief's Association Conference the rest of this week.

## 15. Public Works Director

### a. May 2023 Public Works Report

PWD Hintz provided the May 2023 Public Works report. He stated the boiler for the littler pool will need to be replaced this season and added to next fiscal year's budget. He stated the pool is up and running and going well. The Phase 3 project is finishing up the Lincoln area tying in the services, testing, and cleaning up the area for traffic, with the paving happening in the next couple of weeks. They will be moving to Central Avenue once Lincoln is opened back up, even if Lincoln is not paved, but both might be closed at the same time during the paving time frame.

### b. Richland County Transportation Action Plan Letter of Support

PWD Hintz this is the SS4A funding the City had an opportunity to apply for also, a couple of projects it could be used for include the bike path up 22nd Ave, the intersection at 6th and Lincoln and 10th Avenue. Mr. Mayer stated Interstate Engineering is applying for a grant on behalf of Richland County and they are more likely to be approved if they are multi-jurisdictional so they are looking for support of the City of Sidney the Town of Fairview.

Motion was made to approve the letter of support.

Motion made by Alderwoman Godfrey, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

### c. Phase 3 Water Project Change Order 1: Add back in schedule 4 (increase original contract \$297,347)

PWD Hintz stated this change order brings schedule 4 back into the project, that was taken out due to not having all of the easements signed by property owners when bidding took place, but funding is already in place for this schedule as part of the Phase 3 SRF Loan. The easements have all been signed that are needed.

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

## 16. Fire Marshal/Building Inspector

### a. April & May 2023 Fire Run Reports

Clerk/Treasurer Chamberlin presented the April and May 2023 Fire Run Reports on behalf of FM/BI Rasmussen.

**17. City Clerk/Treasurer**

**a. FY21-22 Audit Report**

Clerk/Treasurer Chamberlin provided the FY21-22 Audit Report. She stated Alderman DiFonzo and Alderwoman Christensen attended the audit closing conference and the City has once again received a clean audit. Alderman DiFonzo stated the minor problems will be easily cleaned up and thanked Clerk/Treasurer Chamberlin for the hard work.

**b. Audit Engagement Letter and Contract for FY23, 24, & 25**

Clerk/Treasurer Chamberlin provided the Audit Engagement Letter and Contract for FY23, 24, & 25 with Denning, Downey and Associates. She stated this is the usual audit contract and terms and she is recommending approval.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**c. FY22-23 Budgeted Transfers**

Clerk/Treasurer Chamberlin provided the budgeted transfers for approval. She stated she is recommending approval of all of the budgeted transfers except from Oil & Gas to Streets Equip. CIP \$ 13,500.00 and from Oil & Gas to Streets Const. CIP \$ 46,000.00.

Motion was made to approve the budgeted transfers as presented by Clerk/Treasurer Chamberlin.

Alderman DiFonzo asked what the purpose of the transfers are and what happens if they are not expended. Clerk/Treasurer stated these transfers are all to put money from Oil & Gas into CIP, or savings, accounts for future large purchases such as the Fire Truck. She stated each CIP has a goal of how much money to save to and once it hits that marker, they stop transferring funds into that account. She further stated that if the money is not expended, it continues to sit there until it is, accruing interest.

Motion made by Alderman Koffler, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**d. May 2023 Treasurer's Report**

Clerk/Treasurer Chamberlin provided the May 2023 Treasurer's Report.

**e. May 2023 JV Report**

Clerk/Treasurer Chamberlin provided the May 2023 JV Report and stated JV's 1440-1447 are expenditure coding corrections.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**f. May 2023 Water/Sewer Bank Transfer of \$476,432.78**

Clerk/Treasurer Chamberlin provided the May 2023 Water/Sewer Bank Transfer of \$476,432.78. She stated this transfer is extra large due to the bond payments paid.

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Godfrey.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**18. Consent Agenda**

Motion was made to approve the claims and building permits.

Motion made by Alderman Koffler, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**a. Claims to be approved: \$282,996.78**

**b. Building Permits to be approved: 2023-53B and 2023-55B**

**19. Adjournment**

at 7:11 pm.