



City of Sidney, MT  
City Council Regular Meeting 8-21-23  
August 21, 2023 6:30 PM  
115 2nd Street SE | Sidney, MT 59270

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The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898 Passcode: 4332809

Call: 1-346-248-7799

**1. Call to Order**

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

**2. Pledge of Allegiance**

The Pledge of Allegiance was stated by all present.

**3. Aldermen Present**

Christensen (via phone), Godfrey, Stevenson, Koffler, Rasmussen and DiFonzo (via phone).

**4. Correction or Approval of Minutes**

**a. August 7th, 2023 Regular Meeting Minutes**

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**b. August 9th, 2023 Budget and Finance Committee Meeting Minutes**

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

5. Visitors

a. Other Visitors:

Greg Hitchcock-Sidney Herald

6. Public Hearing

a. FY23-24 Budget Public Hearing will be held at the September 5th, 2023 Regular Meeting of Sidney City Council

1. Mayor Norby announced the public hearing to hear comment for or against the FY23-24 Budget, that is available for public view and is on the City website, will be held at the September 5th, 2023 regular meeting and members of the public are invited to attend and speak either in person or via the zoom meeting. He stated written comments can also be submitted to Clerk/Treasurer Chamberlin.

7. Mayor Norby

a. Update:

Nothing.

b. 1st Council Meeting in September will be Tuesday the 5th due to the celebration of Labor Day on September 4th

Mayor Norby reminded everyone that the first meeting in September will be on a Tuesday due to Labor Day.

8. Committee Meeting Work

a. Call for Park & Rec Committee Meeting-Svarre Pool and Dock

Clerk/Treasurer Chamberlin stated Mr. Mayer with Interstate Engineering has requested a Park and Recreation Committee meeting to review the attached documents pertaining to the Svarre Pool and dock. The Park and Rec Committee Meeting was scheduled for August 29th, 2023 at 5:15pm.

b. Budget and Finance Committee: FY23-24 Budget Presentation (by C/T Chamberlin)

Alderman Christensen stated the Budget and Finance Committee met and reviewed the preliminary FY23-24 budget. Clerk/Treasurer Chamberlin presented the City Council with FY23-24 preliminary budget, provided the agenda packet. Alderman Christensen stated the Budget and Finance Committee have recommended approval of the preliminary FY23-24 budget as presented.

9. Alderman Requests and Committee Reports

**Parks and Recreation** – Chairman Difonzo – Godfrey, Christensen | **Water and Sewer** – Chairman Koffler – Godfrey, Rasmussen

**Street and Alley** – Chairman Christensen– Difonzo, Stevenson | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Rasmussen | **Police and Fire** – Chairman Godfrey, Godfrey, Difonzo, Christensen

**Budget and Finance** – Chairman Christensen – Rasmussen, Godfrey

Nothing.

**10. Unfinished Business**

Nothing.

**11. New Business**

**a. Approval to go to bids-City Hall Remodel Project**

Clerk/Treasurer Chamberlin provided the City Council with the 99.9% drawings for the City Hall remodel project and stated the budget for the project has not changed since the previous council meeting. She stated they are seeking approval to request bids on this project, notices of which would be advertised August 27th and September 3rd and 10th, 2023 with the bid opening being on September 12th. She stated the Council will then award the bid, if they choose, at the September 18th, 2023 council meeting.

Motion made by Alderman Koffler, Seconded by Alderwoman Godfrey.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**12. City Planner**

Nothing.

**13. City Attorney**

**a. Resolution 3911-Adopting FY2023-24 Preliminary Budget**

Mayor Norby read Resolution 3911, adopting the FY23-24 preliminary budget, out loud. Clerk/Treasurer Chamberlin stated the new addition to the preliminary budget resolution is the required text pertaining to SB 332 she discussed in her budget presentation.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**14. Chief of Police**

**a. July 2023 Police Department Report**

Chief Kraft provided the July 2023 Police Department Report. He stated that Governor Gianforte's office notified him he is officially on the POST Council for a 3-year term.

**15. Public Works Director**

a. Update:

PWD Hintz stated Central Avenue is open, the new stop light is operating, and they will be working most of the week on paving overlays.

**b. Anderson Subdivision Drainage Improvements-MM Invoice \$12,537.13 and ARPA Draw #3 (final) for \$2,125.50**

PWD Hintz provided the final draw on the ARPA grant for the Anderson Subdivision Drainage Improvements. Clerk/Treasurer Chamberlin stated this is the first time the draw on this grant has been presented this way, as the first two were paid upfront by the City and then reimbursement was requested. She stated for uniformity, all grant or project draws will be presented like this (the way the water/sewer project draws are).

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**16. Fire Marshal/Building Inspector**

a. July 2023 Fire Run Report

Clerk/Treasurer Chamberlin presented the July 2023 Fire Run Report as provided by Fire Marshal/Building Inspector Rasmussen.

**17. City Clerk/Treasurer**

a. June 2023 Treasurer's Report

Clerk/Treasurer Chamberlin provided the June 2023 Treasurer's Report. She stated that at this point, prior to final closing of the fiscal year, there will need to be a budget amendment for the mowing fund (2584) to increase expenditures by \$4,943.00 due to contracted labor costs and for the new fuel tax fund (2821) to increase expenditures by \$122,145.05. She stated the new fuel tax expenditures is due to the Sidney School joint project where instead of paying directly for part of the project, the school reimbursed the City for their portion, which then increased the City's expenditures for their portion.

b. July 2023 Treasurer's Report

Clerk/Treasurer Chamberlin provided the July 2023 Treasurer's Report.

**c. June 2023 JV Report**

Clerk/Treasurer Chamberlin provided the June 2023 JV Report. She stated these JV's include the approved budgeted transfers and some coding correction journal vouchers.

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**d. July 2023 JV Report**

Clerk/Treasurer Chamberlin provided the July 2023 JV Report.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**e. June 2023 Water/Sewer Bank Transfer of \$337,983.61**

Clerk/Treasurer Chamberlin provided the June 2023 Water/Sewer Bank Transfer of \$337,983.61.

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**f. July 2023 Water/Sewer Bank Transfer of \$241,079.49**

Clerk/Treasurer Chamberlin provided the July 2023 Water/Sewer Bank Transfer of \$241,079.49.

Motion was made to approve.

Motion made by Alderman Stevenson, Seconded by Alderwoman Godfrey.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**18. Consent Agenda**

Motion was made to approve the claims and building permits.

Motion made by Alderman Koffler, Seconded by Alderman Stevenson.  
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson,  
Alderwoman Godfrey, Alderwoman Christensen

a. Claims to be approved:

b. Building Permits to be approved: 2024-12, 2024-13 and RC2024-6

## **19. Adjournment**

at 7:03 pm.