

May 28, 2025

Christalle Thompson, ARPA Grant Specialist  
Montana DNRC

Dear Chrissy,

The City of Sidney seeks relief from ARPA grant agreement AM-23-0207, Section 7 that states that the Subrecipient agrees to submit documentation of grant expenses it has incurred to receive reimbursement from DNRC. The City of Sidney does not maintain reserves for expenditures as large as this reimbursement requires.

The invoice tracking and status of funds spreadsheet shows that expenses for ARPA MAG Draw #3, for \$365,572.08, have not been paid to date.

We request that you release the funds to the City of Sidney.

Sincerely,

Rick Norby  
Mayor

STATE OF MONTANA		<ul style="list-style-type: none"> <li>VENDOR RETURNS SIGNED ORIGINAL</li> <li>FILE ORIGINAL WITH TRANSFER-WARRANT CLAIM.</li> </ul>	
<h1>VENDOR INVOICE</h1>			
VENDOR'S NAME AND ADDRESS		BILLED TO	
City of Sidney 115 2nd Street SE Sidney, MT 59270		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601  Attn Grant Manager: Shawn Swanz & Cristalle Thompson	
PROJECT INFORMATION:			
Grant Agreement Number: AM-23-0207		Project Name: Phase IV-North Park Elevated Water Tower Replacement	
Period of Performance: 4/13/25-5/24/25		Reimbursement Request Number: Draw #3	
DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED:			
Name of Business/Vendor	Invoice Number	Dates of Service/ Invoice Date	Amount
Interstate Engineering	58024	4/13/25-5/17/25	\$51,638.50
Western Municipal Construction	1	4/28/25-5/24/25	\$313,933.58
GRAND TOTAL			\$365,572.08
STATE USE ONLY APPROVED FOR PAYMENT		I certify that this invoice is correct in all respects and that payment has not been received.	
		Authorized Recipient Name	Rick Norby
		Date Processed	
Authorized Signature		Authorized Recipient Signature	
Date		Title	Mayor

## Contractor's Application For Payment

Owner:	<u>City of Sidney</u>	Owner's Project Number:	<u>WR2300047</u>
Engineer:	<u>Interstate Engineering, Inc</u>	Engineer's Project Number:	<u>WR2300047</u>
Contractor:	<u>Western Municipal Construction</u>	Contractor's Project Number:	<u>25-NPT</u>
Project:	<u>North Park Elevated Water Tower Replacement (Phase 1)</u>		
Contract:	<u>Schedule 1 &amp; 2</u>		

Application No.: 1 Application Date: 5/27/2025  
Application Period: From 4/28/2025 to 5/24/2025

1. ORIGINAL CONTRACT PRICE	\$	<u>1,351,524.00</u>
2. Net change by Change Orders	\$	<u></u>
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$	<u>1,351,524.00</u>
4. Total Work completed and material stored to date (Column L Unit Price Total)	\$	<u>330,456.40</u>
5. RETAINAGE:		
a. 5.0% x Work Completed	\$	<u>16,522.82</u>
b. 5.0% x Stored Material Remaining	\$	<u></u>
c. Total Retainage (Line 5.a + 5.b)	\$	<u>16,522.82</u>
6. SET-OFFS:		
a. Direct Expenses (Reimbursable)	\$	<u></u>
b. Direct Expenses (Non-Reimbursable)	\$	<u></u>
c. Total Direct Expenses (Line 6.a + 6.b)	\$	<u></u>
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c - Line 6.c)	\$	<u>313,933.58</u>
8. LESS PREVIOUS PAYMENTS (Line 7 from prior Application)	\$	<u></u>
9. GROSS AMOUNT DUE THIS APPLICATION	\$	<u>313,933.58</u>
10. 1% MT GROSS RECEIPTS TAX	\$	<u>3,139.34</u>
11. NET AMOUNT DUE THIS APPLICATION	\$	<u>310,794.24</u>
12. BALANCE TO FINISH + RETAINAGE (Line 3 - Line 4 + Line 5.c)	\$	<u>1,037,590.42</u>

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Western Municipal Construction

Signature: Dillon Clause Date: 5/29/2025

Recommended by Engineer:



By: [Signature]  
Title: Project Engineer  
Date: 5/29/2025

Approved by Owner: City of Sidney

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved by Funding Agency:

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

# Progress Estimate - Unit Price Work

# Contractor's Application for Payment

Owner:	City of Sidney	Owner's Project Number:	WR2300047
Engineer:	Interstate Engineering, Inc	Engineer's Project Number:	WR2300047
Contractor:	Western Municipal Construction	Contractor's Project Number:	25-NPT
Project:	North Park Elevated Water Tower Replacement (Phase 1)		
Contract:	Schedule 1 & 2		

Application No.: 1 Application Period: From 4/28/2025 To 5/24/2025 Application Date: 5/27/2025

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information				Work Completed				Materials Currently Stored (not in G or H) (\$)	Work Completed and Materials Stored to Date (J+K) (\$)	% of Value of Item (L / F)	Balance to Finish (F - L) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of bid Item (Cx E) (\$)	Estimated Quantity Incorporated Previously	Estimated Quantity Incorporated This Period	Estimated Quantity Incorporated To Date	Value of Work Completed to Date (E*) (\$)				

## Original Contract

<b>Schedule I</b>													
101	Mobilization, Taxes, Bonds, Insurance	1	LS	\$117,000.00	\$ 117,000.00		0.60	0.60	\$70,200.00		\$ 70,200.00	60.00%	\$ 46,800.00
102	12" Water Main (PVC)	486	LF	\$225.00	\$ 109,350.00		184	184	\$41,400.00		\$ 41,400.00	37.86%	\$ 67,950.00
103	10" Water Main (PVC)	30	LF	\$219.00	\$ 6,570.00				\$ -		\$ -		\$ 6,570.00
104	8" Water Main (PVC)	399	LF	\$171.00	\$ 68,229.00		378	378	\$64,638.00		\$ 64,638.00	94.74%	\$ 3,591.00
105	6" Water Main (PVC)	41	LF	\$169.00	\$ 6,929.00				\$ -		\$ -		\$ 6,929.00
106	12" Gate Valve	4	EA	\$6,700.00	\$ 26,800.00		1	1	\$ 6,700.00		\$ 6,700.00	25.00%	\$ 20,100.00
107	10" Gate Valve	2	EA	\$5,900.00	\$ 11,800.00				\$ -		\$ -		\$ 11,800.00
108	8" Gate Valve	2	EA	\$4,200.00	\$ 8,400.00		1	1	\$ 4,200.00		\$ 4,200.00	50.00%	\$ 4,200.00
109	6" Gate Valve	1	EA	\$3,500.00	\$ 3,500.00				\$ -		\$ -		\$ 3,500.00
110	12"x12" Tee	2	EA	\$3,300.00	\$ 6,600.00		1	1	\$ 3,300.00		\$ 3,300.00	50.00%	\$ 3,300.00
111	12"x10" Tee	1	EA	\$3,300.00	\$ 3,300.00				\$ -		\$ -		\$ 3,300.00
112	12"x6" Tee	1	EA	\$2,700.00	\$ 2,700.00				\$ -		\$ -		\$ 2,700.00
113	12"x8" Reducer	3	EA	\$1,900.00	\$ 5,700.00		2	2	\$ 3,800.00		\$ 3,800.00	66.67%	\$ 1,900.00
114	10"x6" Reducer	1	EA	\$2,400.00	\$ 2,400.00				\$ -		\$ -		\$ 2,400.00
115	Connect to Existing Main (8")	3	EA	\$3,800.00	\$ 11,400.00		2	2	\$ 7,600.00		\$ 7,600.00	66.67%	\$ 3,800.00
116	Connect to Existing Main (6")	1	EA	\$3,300.00	\$ 3,300.00				\$ -		\$ -		\$ 3,300.00
117	Fire Hydrant Assembly	3	EA	\$10,900.00	\$ 32,700.00		1	1	\$10,900.00		\$ 10,900.00	33.33%	\$ 21,800.00
118	6" Fire Hydrant Lead (PVC)	91	LF	\$ 73.00	\$ 6,643.00		17	17	\$ 1,241.00		\$ 1,241.00	18.68%	\$ 5,402.00
119	1" Water Service Connection (W.S.C.)	20	EA	\$1,500.00	\$ 30,000.00		6	6	\$ 9,000.00		\$ 9,000.00	30.00%	\$ 21,000.00
120	1" Water Service Stub (W.S.S.)	3	EA	\$970.00	\$ 2,910.00		3	3	\$ 2,910.00		\$ 2,910.00	100.00%	\$ -
121	1" Curb Stop	23	EA	\$950.00	\$ 21,850.00		9	9	\$ 8,550.00		\$ 8,550.00	39.13%	\$ 13,300.00
122	1" Service Pipe (HDPE)	859	LF	\$ 81.00	\$ 69,579.00		317	317	\$25,677.00		\$ 25,677.00	36.90%	\$ 43,902.00
123	Internal Water Service Connection (I.W.S.C.)	1	EA	\$6,300.00	\$ 6,300.00				\$ -		\$ -		\$ 6,300.00
124	Temporary Water	1	LS	\$38,100.00	\$ 38,100.00		0.75	0.75	\$28,575.00		\$ 28,575.00	75.00%	\$ 9,525.00
125	Curb and Gutter Removal	425	LF	\$ 11.00	\$ 4,675.00		8	8	\$ 88.00		\$ 88.00	1.88%	\$ 4,587.00
126	Curb and Gutter Installation	425	LF	\$150.00	\$ 63,750.00				\$ -		\$ -		\$ 63,750.00
127	Concrete Valley Gutter Removal	235	SF	\$ 3.00	\$ 705.00		64	64	\$ 192.00		\$ 192.00	27.23%	\$ 513.00
128	Concrete Valley Gutter Installation	235	SF	\$ 82.00	\$ 19,270.00				\$ -		\$ -		\$ 19,270.00
129	Concrete Sidewalk Removal	900	SF	\$ 2.50	\$ 2,250.00				\$ -		\$ -		\$ 2,250.00
130	Concrete Sidewalk Installation	900	SF	\$ 38.00	\$ 34,200.00				\$ -		\$ -		\$ 34,200.00
131	Concrete Driveway Removal	375	SF	\$ 3.00	\$ 1,125.00				\$ -		\$ -		\$ 1,125.00
132	Concrete Driveway Installation	375	SF	\$ 39.00	\$ 14,625.00				\$ -		\$ -		\$ 14,625.00
133	Asphalt and Road Base Removal (Full Depth)	1250	SY	\$ 16.00	\$ 20,000.00				\$ -		\$ -		\$ 20,000.00
134	Asphalt and Road Base Installation (Full Depth)	1250	SY	\$ 70.00	\$ 87,500.00				\$ -		\$ -		\$ 87,500.00
135	Asphalt Removal (HMA Only)	925	SY	\$ 11.00	\$ 10,175.00				\$ -		\$ -		\$ 10,175.00
136	Asphalt Installation (HMA Only)	925	SY	\$ 55.00	\$ 50,875.00				\$ -		\$ -		\$ 50,875.00
137	Grass Restoration (Hydro Mulch)	7775	SF	\$ 2.60	\$ 20,215.00		429	429	\$ 1,115.40		\$ 1,115.40	5.52%	\$ 19,099.60
138	Exploratory Excavation	20	HR	\$310.00	\$ 6,200.00				\$ -		\$ -		\$ 6,200.00
139	Imported Trench Backfill	420	CY	\$ 1.00	\$ 420.00				\$ -		\$ -		\$ 420.00
140	Type II Bedding	175	CY	\$ 1.00	\$ 175.00				\$ -		\$ -		\$ 175.00
141	Asbestos Pipe Removal	1	LS	\$5,000.00	\$ 5,000.00		0.55	0.55	\$ 2,750.00		\$ 2,750.00	55.00%	\$ 2,250.00
142	Traffic Control	1	LS	\$8,900.00	\$ 8,900.00		0.30	0.30	\$ 2,670.00		\$ 2,670.00	30.00%	\$ 6,230.00
143	Materials Testing	1	LS	\$8,500.00	\$ 8,500.00		0.30	0.30	\$ 2,550.00		\$ 2,550.00	30.00%	\$ 5,950.00
144	Miscellaneous Work	15,000	Unit	\$ 1.00	\$ 15,000.00		4800	4800.00	\$ 4,800.00		\$ 4,800.00	32.00%	\$ 10,200.00
<b>Schedule I Totals</b>					<b>\$ 975,620.00</b>				<b>\$302,856.40</b>		<b>\$302,856.40</b>		<b>\$ 672,763.60</b>

# Progress Estimate - Unit Price Work

# Contractor's Application for Payment

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Contractor:	Western Municipal Construction	Contractor's Project Number:	25-NPT
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Contract:	Schedule 1 & 2		

Application No.: 1 Application Period: From 4/28/2025 To 5/24/2025 Application Date: 5/27/2025

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information				Work Completed				Materials Currently Stored (not in G or H) (\$)	Work Completed and Materials Stored to Date (J+K) (\$)	% of Value of Item (L / F)	Balance to Finish (F - L) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of bid Item (Cx E) (\$)	Estimated Quantity Incorporated Previously	Estimated Quantity Incorporated This Period	Estimated Quantity Incorporated To Date	Value of Work Completed to Date (E*) (\$)				

## Original Contract

<b>Schedule II</b>													
201	Mobilization, Taxes, Bonds, Insurance	1	LS	\$46,000.00	\$ 46,000.00		0.60	0.60	\$27,600.00		\$ 27,600.00	60.00%	\$ 18,400.00
202	12" Water Main (PVC)	414	LF	\$274.00	\$ 113,436.00				\$ -		\$ -		\$ 113,436.00
203	8" Water Main (PVC)	59	LF	\$167.00	\$ 9,853.00				\$ -		\$ -		\$ 9,853.00
204	12" Gate Valve	1	EA	\$7,000.00	\$ 7,000.00				\$ -		\$ -		\$ 7,000.00
205	8" Gate Valve	2	EA	\$4,500.00	\$ 9,000.00				\$ -		\$ -		\$ 9,000.00
206	12"x12" Cross	1	EA	\$4,000.00	\$ 4,000.00				\$ -		\$ -		\$ 4,000.00
207	12"x8" Reducer	2	EA	\$2,100.00	\$ 4,200.00				\$ -		\$ -		\$ 4,200.00
208	Connect to Existing Main (12")	1	EA	\$4,500.00	\$ 4,500.00				\$ -		\$ -		\$ 4,500.00
209	Connect to Existing Main (8")	2	EA	\$4,200.00	\$ 8,400.00				\$ -		\$ -		\$ 8,400.00
210	Fire Hydrant Assembly	1	EA	\$13,200.00	\$ 13,200.00				\$ -		\$ -		\$ 13,200.00
211	6" Fire Hydrant Lead (PVC)	17	LF	\$ 75.00	\$ 1,275.00				\$ -		\$ -		\$ 1,275.00
212	1" Water Service Connection (W.S.C.)	1	EA	\$1,600.00	\$ 1,600.00				\$ -		\$ -		\$ 1,600.00
213	1" Curb Stop	1	EA	\$1,000.00	\$ 1,000.00				\$ -		\$ -		\$ 1,000.00
214	1" Service Pipe (HDPE)	15	LF	\$ 85.00	\$ 1,275.00				\$ -		\$ -		\$ 1,275.00
215	Temporary Water	1	LS	\$15,000.00	\$ 15,000.00				\$ -		\$ -		\$ 15,000.00
216	Curb and Gutter Removal	40	LF	\$ 12.00	\$ 480.00				\$ -		\$ -		\$ 480.00
217	Curb and Gutter Installation	40	LF	\$260.00	\$ 10,400.00				\$ -		\$ -		\$ 10,400.00
218	Concrete Valley Gutter Removal	60	SF	\$ 4.00	\$ 240.00				\$ -		\$ -		\$ 240.00
219	Concrete Valley Gutter Installation	60	SF	\$140.00	\$ 8,400.00				\$ -		\$ -		\$ 8,400.00
220	Asphalt and Road Base Removal (Full Depth)	475	SY	\$ 18.00	\$ 8,550.00				\$ -		\$ -		\$ 8,550.00
221	Asphalt and Road Base Installation (Full Depth)	475	SY	\$113.00	\$ 53,675.00				\$ -		\$ -		\$ 53,675.00
222	Asphalt Removal (HMA Only)	300	SY	\$ 13.00	\$ 3,900.00				\$ -		\$ -		\$ 3,900.00
223	Asphalt Installation (HMA Only)	300	SY	\$ 72.00	\$ 21,600.00				\$ -		\$ -		\$ 21,600.00
224	Grass Restoration (Hydro Mulch)	460	SF	\$ 11.00	\$ 5,060.00				\$ -		\$ -		\$ 5,060.00
225	Exploratory Excavation	10	HR	\$320.00	\$ 3,200.00				\$ -		\$ -		\$ 3,200.00
226	Imported Trench Backfill	110	CY	\$ 1.00	\$ 110.00				\$ -		\$ -		\$ 110.00
227	Type II Bedding	50	CY	\$ 1.00	\$ 50.00				\$ -		\$ -		\$ 50.00
228	Asbestos Pipe Removal	1	LS	\$3,000.00	\$ 3,000.00				\$ -		\$ -		\$ 3,000.00
229	Traffic Control	1	LS	\$7,900.00	\$ 7,900.00				\$ -		\$ -		\$ 7,900.00
230	Materials Testing	1	LS	\$4,600.00	\$ 4,600.00				\$ -		\$ -		\$ 4,600.00
231	Miscellaneous Work	5,000	Unit	\$ 1.00	\$ 5,000.00				\$ -		\$ -		\$ 5,000.00
<b>Schedule II Totals</b>					<b>\$375,904.00</b>				<b>\$27,600.00</b>		<b>\$27,600.00</b>		<b>\$348,304.00</b>

## Summary Table

Schedule I	\$ 975,620.00				\$302,856.40		\$302,856.40	31.04%	\$ 672,763.60
Schedule II	\$ 375,904.00				\$27,600.00		\$ 27,600.00	7.34%	\$ 348,304.00
<b>Original Contract Totals</b>	<b>\$1,351,524.00</b>				<b>\$330,456.40</b>		<b>\$330,456.40</b>	<b>24.45%</b>	<b>\$1,021,067.60</b>

## Summary Table

Change Order #1									
Change Order #2									
<b>Change Order Totals</b>	<b>\$ -</b>				<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

## Total Contract Including Change Orders

<b>Project Totals</b>	<b>\$1,351,524.00</b>				<b>\$330,456.40</b>	<b>\$ -</b>	<b>\$330,456.40</b>	<b>24.45%</b>	<b>\$1,021,067.60</b>
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May 27, 2025

Dillon Clause  
Western Municipal Construction, Inc.  
Project Manager  
dclause@wmc-i.com

RE: City of Sidney  
North Park Elevated Water Tower Replacement (Ph1)  
Pay App #1 Miscellaneous Work Breakdown  
IE# WR23-00-047

Dillon,

Throughout the Project, Western Municipal Construction has installed appurtenances that do not have individual bid items, approved by Interstate Engineering. To compensate Western Municipal Construction, Interstate Engineering has referenced a unit price from the Project's related Schedules. The total value of each referenced bid item is tracked using the Miscellaneous Work bid item within the appropriate Schedule.

Below is a breakdown of the Miscellaneous Work Allowance bid items for Pay Application #1.

Schedule 1

Description	Estimated Quantity Incorporated This Period	Unit Price Per Unit	Reference	Value of Work Completed This Period
8" 45deg Bend	2	\$2,400 / EA	Bid Item 114 Schedule 1	\$4,800.00
Schedule 1 – Miscellaneous Work Allowance Totals				<b>\$4,800.00</b>

If you find these terms acceptable, please sign and date on the line below.

*Dillon Clause*

Dillon Clause (Project Manager)

5/27/2025

Date

If you have any further questions or comments, please contact me at 406-433-5617 or by email at [jordan.mayer@interstateeng.com](mailto:jordan.mayer@interstateeng.com).

Sincerely,  
INTERSTATE ENGINEERING, INC.

Jordan Mayer, PE

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Professionals you need, people you trust

P.O. Box 648 • 2177 Lincoln Ave SE • Sidney, MT 59270-0648 • P: 406-433-5617 • [www.interstateeng.com](http://www.interstateeng.com)

Offices in: North Dakota • Montana • Minnesota • South Dakota



1% Contractor's Gross Receipts  
Gross Receipts Withholding Return

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	<b>Contract Awarded by:</b> Enter the federal employer identification number, business name and address. Place an "X" in "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/> Federal Identification Number (FEIN): 81-6001310 Name: City of Sidney Address: 115 2nd Street NE City: Sidney State: MT Zip Code: 59270	
2.	<b>Contract Awarded to:</b> Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Prime Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/> Federal Identification Number (FEIN): 84-1388819 Name: Western Municipal Construction Address: 5855 Elysian Road City: Billings State: MT Zip Code: 59101	
3.	Enter the Government Issued Purchase Order Number here.....	3. WR2300047
4.	Enter the contract award date here.....	4. 2/13/2025
5.	Enter the month and year this payment was earned.....	5. 5/24/2025
6.	Enter the gross dollar amount due to the prime contractor or sub-contractor here.....	6. \$313,933.58
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. <b>This is your 1% Contractor's Gross Receipts.....</b>	7. \$3,139.34
8.	Subtract line 7 from line 6 and enter the result here. <b>This is the net amount paid to the prime contractor or subcontractor.....</b>	8. \$310,794.24
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor..... 9.	
9(a)	<input checked="" type="checkbox"/> I am enclosing the amount reported on line 7 for credit to my prime contractor's account.	
9(b)	<input type="checkbox"/> I am allocating the amount reported on line 7 for credit to my subcontractor's account.	
10.	Enter a description of work to be performed under this contract. North Park Elevated Water Tower Replacement (Phase 1) Schedule 1 & 2	
11.	Enter the location in Montana where this work is performed. Be specific with your description. 3rd Street NE, 2nd Street NE, 5th Avenue NE and 6th Avenue NE Sidney, Montana	
<b>Withholding return submitted by:</b> Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below. Government Entity <input checked="" type="checkbox"/> Prime Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/>		
Preparer's Signature: _____ Date: _____		
Preparer's Title: _____ Fax Number: _____		
Telephone Phone: _____		

For Information Only

Owner must

e-file at <http://tap.dor.mt.gov>.

Please mail this registration to:

Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835



**1% Contractor's Gross Receipts  
Contract Award Registration**

Form CGR-1 is required to be completed and mailed to the Department of Revenue within 10 days after a contract or bid is officially awarded.

1.	<b>Contract Awarded by:</b> Enter the federal employer identification number, business name and address. Place an "X" in "Government Entity" box if you are registering this contract between a government entity and a prime contractor. Place an "X" in the "Prime Contractor" box if you are registering this contract between a prime contractor and a subcontractor. Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/> Federal Identification Number (FEIN): 81-6001310 Name: City of Sidney Address: 115 2nd Street NE City: Sidney State: MT Zip Code: 59270	
2.	<b>Contract Awarded to:</b> Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are registering this contract between a government entity and a prime contractor. Place an "X" in the "Subcontractor" box if you are registering this contract between a prime contractor and a subcontractor. Prime Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/> Federal Identification Number (FEIN): 84-1388819 Name: Western Municipal Construction Address: 5855 Elysian Road City: Billings State: MT Zip Code: 59101	
3.	Enter the Government Issued Purchase Order Number here.....	3. WR2300047
4.	Enter the contract award date here.....	4. 2/13/2025
5.	Enter the estimated construction completion date here.....	5. Nov-27
6.	Enter the total dollar amount of the contract here.....	6. \$1,351,524.00
7.	Enter a description of work to be performed under this contract. North Park Elevated Water Tower Replacement (Phase 1) Schedule 1 & 2	
8.	Enter the location in Montana where this work is performed. Be specific with your description. Fairview Montana / Richland County Sidney, Montana	
<b>Contract award registration submitted by:</b> Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below. Government Entity <input checked="" type="checkbox"/> Prime Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/>		
Preparer's Signature: _____ Date: _____		
Preparer's Title: _____ Fax Number: _____		
Telephone Phone: _____		

For Information Only

Owner must

e-file at <http://tap.dor.mt.gov>.

Please mail this registration to:

Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835





**PLEASE MAIL PAYMENTS TO:**  
INTERSTATE ENGINEERING, INC.  
PO BOX 2035 • JAMESTOWN, ND 58402  
PH. 701.252.0234

City of Sidney  
Attn: Jessie Chamberlin  
115 2nd Street SE  
Sidney, MT 59270

May 23, 2025  
Project No: WR2300047  
Invoice No: 58024

Task Order No. 7 - North Park Elevated Water Tank  
Removal of 300,000 Gallon Water Storage Tank Located at North Park  
and Replace With 750,000 Gallon Elevated Tank  
Sidney, Montana

**Professional Services through May 17, 2025**

**Construction Engineering Services**

**Professional Personnel**

	Hours	Rate	Amount
ENG I	49.00	130.00	6,370.00
ENG IV	1.50	175.00	262.50
ENG V	3.50	190.00	665.00
ENG VII	71.00	220.00	15,620.00
TECH IV	22.50	132.00	2,970.00
TECH V	1.00	147.00	147.00
TECH VI	157.00	162.00	25,434.00
Totals	305.50		51,468.50
<b>Total Labor</b>			<b>51,468.50</b>

**Unit Billing**

Travel Vehicle	200.0 Miles @ 0.85	170.00
<b>Total Units</b>		<b>170.00</b>

**Total this Phase** **\$51,638.50**

**Total this Invoice** **\$51,638.50**

Please call me if you have any questions regarding this invoice.

A blue ink signature of Jordan Mayer, with the date '24/02' written below it.

Jordan Mayer, PE  
406.433.5617



ARPA Water & Sewer Infrastructure Grant Program  
**UPDATED Progress Report Form**

### General Information

**Subrecipient Entity:** City of Sidney

**Project Title:** Phase 4 Water Tank

**Grant Agreement Number(s):** AM-23-0207

**Grant Term End Date(s):** 12/31/2025

**Form Preparer Name:** LaNette

**Form Preparer Phone:** (406) 998-2493

**Form Preparer Email:** lanette.diaz@interstateeng.com

**Reporting Period:** April 13, 2025 – May 24, 2025  
*Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.*

### Quarterly Report Type

☒ Progress Report **with** Reimbursement Request.  
☐ Progress Report **without** Reimbursement Request.

**Final Reports** – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

### Required Report Attachments

Check to indicate the required attachments are included with this report.

- ☒ **Updated [Schedule Form](#) is included with this report (REQUIRED).**  
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- ☒ **Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**  
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

Progress Reporting

1. **Grant Activities this Reporting Period (REQUIRED)**  
List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

The new water tank project is being done in three “sub-projects”: The water main, the new water tank, the park rehabilitation where the water tank is located. Construction funds from ARPA are in the water main Ph. 1 Construction on the Uniform Budget.

ARPA CONSTRUCTION			
Related task(s) from grant agreement	Quarterly Summary	% of work completed	Notes
Design Engineering	Design, bidding for Ph 1 Construction is done, however, there is further design for the Ph 2 water tank.	100%	Completed
Bidding	Bidding has been complete for Ph 1 water mains. Bids were open 1/30/25 and the bid was awarded to Western Municipal. Bidding for the Ph 2 water tower will be 6/2025.	85%	
Ph 1: Water Main Construction	Construction will started in April 2025	23%	Pay App #1 has been received

**2. Problems or Concerns (REQUIRED)**

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

None.

**3. Next Reporting Period’s Grant Activities (REQUIRED)**

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

The Ph 1 Water Main project has begun construction. The Water Tank Ph 2 project will be bid in June.

## Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

**1. Review Agreement Section 2. Term** – Is the Term End Date in the grant agreement still appropriate for the project?

☒ **YES** – Term End Date in the grant agreement is appropriate for the project to date.

☐ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

**2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables)** – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – Scope of Work in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

**3. Review Grant Agreement Attachment B – Budget** – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

☒ **YES** – The budget in the grant agreement accurately reflects the project to date.

☐ **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

## Additional Report Attachments (Optional)

Please consider including the any of the following documents with this report.

- **Photos** of project or project work to date.
- **Submittal documents** received since last quarter (e.g., DEQ/permit approvals, bid or contract documents, etc.).
- **Articles** or other publicity related to this project.

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## Verification of Subrecipient Concurrence

REQUIRED only if Form Preparer is not from Subrecipient Entity

**Subrecipient Contact Full Name:** Jessica Chamberlin

**Subrecipient Contact Title:** City Clerk/Treasurer

**Subrecipient Contact Email:** [clerktreasurer@cityofsidneymt.com](mailto:clerktreasurer@cityofsidneymt.com)

☒ The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

Via email

# ARPA Water & Sewer Infrastructure Grant Program

## Project Schedule

Use this document throughout the application and grant period to track the status of project milestones. Documentation associated with each milestone should be included in the ARPA application and/or submitted to the ARPA Grant Manager throughout the project.

**Applicant/Subrecipient Entity Name:** Sidney

**Project Title:** Water Phase 4

	Applicable to Project? (Yes/No)	ESTIMATED Completion Date	ACTUAL Completion Date	Comments
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### ENGINEERING PROCUREMENT\*

Project Engineer procured and engineering contract executed.	Yes		07/19/2021	
Other:				

### PLANNING & DESIGN\*

Preliminary design document completed (PER or Tech Memo).	Yes		3/2015	
DEQ Review: Plans and Specifications SUBMITTED to DEQ.**	Yes	10/2024	11/2024	
DEQ Review: Plans and Specifications APPROVED by DEQ.	Yes	2/2025	1/2025	
Permit and/or other Agency Review: SUBMITTED for review.	No			
Permit and/or other Agency Approval: APPROVAL received.	No			
Water Rights finalized.	No			
Site Title Opinion, Right-Of Way, Land Purchases finalized.	Yes		1/2025	
MEPA/NEPA complete or MEPA checklist submitted to DNRC.	Yes	9/2024	1/2025	
Other:				

### PROJECT BIDDING

Bid document advertised.	Yes	2/2025	1/2025	
Bid complete and construction contract executed.	Yes	5/2025	2/2025	
Other:				

### PROJECT CONSTRUCTION

Construction start.	Yes	4/2025	4/2025	
Construction complete.	Yes	10/2025		
Project closeout.	Yes	12/2025		
Other:				

*\*Engineering Procurement and Design Phase tasks must be completed before Project Bidding and Construction Phase tasks.*

*\*\*DEQ Plans and Specifications Review Fee is waived for ARPA-Funded project. Indicate your project is ARPA funded on your DEQ submittal cover sheet to have the fee waived.*