



City of Sidney, MT  
City Council Regular Meeting  
November 18, 2024 6:30 PM  
115 2nd Street SE | Sidney, MT 59270

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The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898    Passcode: 4332809    Call: 1-346-248-7799

**1. Call to Order**

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

**2. Pledge of Allegiance**

The Pledge of Allegiance was stated by all present.

**3. Aldermen Present**

Christensen, Godfrey, Rasmussen and DiFonzo. Absent: Stevenson and Koffler

**4. Correction or Approval of Minutes**

Clerk/Treasurer Chamberlin stated due to technical issues, the minutes from the November 4th, 2024, City Council meeting will not be available for approval until the next meeting, but the recording of the meeting is available on the City of Sidney website.

**5. Visitors**

Jody Wells (Round-Up), Jake Holley (via Zoom)

Local Government Review Board: Wade Whiteman, Janet Sergent and Jordan Mayer

High School Government Class: Kylie Schoepp, Corey Christensen, Ryleigh Kleinke, Rhett Rossol, Macki Gonzalez, Hailey Getchell

**6. Public Hearing**

Nothing.

**7. Mayor Norby**

**a. Update:**

Nothing.

**8. Committee Meeting Work**

**a. Street and Alley Committee 11/20/24 at 5:30pm**

Clerk/Treasurer Chamberlin announced there will be a Street and Alley Committee meeting on November 20th, 2024 at 5:30pm.

**9. Alderman Requests and Committee Reports**

**Parks and Recreation** – Chairman DiFonzo – Christensen, Stevenson | **Water and Sewer** – Chairman Koffler – Godfrey, Christensen

**Street and Alley** – Chairman Christensen– DiFonzo, Rasmussen | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Godfrey | **Police and Fire** – Chairman Godfrey, DiFonzo, Rasmussen

**Budget and Finance** – Chairman Christensen – DiFonzo, Koffler

Nothing.

**10. Unfinished Business**

Nothing.

**11. New Business**

**a. Oath of Office for Local Government Review Board: Janet Sergent, Wade Whiteman and Jordan Mayer**

Clerk/Treasurer Chamberlin administered the Oath of Office to the newly elected Local Government Review Board members: Janet Sergent, Wade Whiteman and Jordan Mayer.

**b. Announcing: Local Government Review Board Meeting 11/21/24 at 5:30pm**

Mayor Norby announced the first meeting of the Local Government Review Board will be this Thursday at 5:30pm. He stated that at this meeting they will be taking care of the administrative assignments such as their by-laws, the 2024 budget, timeline, positions and staffing.

**12. City Planner**

**a. Luinstra Lot Aggregation**

Clerk/Treasurer Chamberlin stated this is the lot aggregation discussed in the rezoning of the Luinstra property at Lot 7A, Block 2 Wilkinson Subdivision Phase 1, combing it with Lots 1 and 2,

Block 6 of Wilkinson Subdivision Phase 2. She stated City Planner Sanderson has recommended approval with the conditions that they comply with all requirements and pay all applicable fees, taxes and assessments.

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

Mayor Norby asked who will notify the surveyor pertaining to this approval and Clerk/Treasurer Chamberlin stated she would.

**b. Miller Lot Aggregation**

Clerk/Treasurer Chamberlin stated the Miller's are requesting to aggregate Lots 16 and 17 of the Miller's Corner Subdivision. She stated City Planner Sanderson has recommended approval with the conditions that they comply with all requirements and pay all applicable fees, taxes and assessments.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

Mayor Norby asked who will notify the surveyor pertaining to this approval and Clerk/Treasurer Chamberlin stated she would.

**13. City Attorney**

**a. Update:**

Nothing.

**14. Chief of Police**

**a. October 2024 Police Department Report**

Chief Kraft provided the October 2024 Police Department Report.

**15. Public Works Director**

**a. October 2024 Public Works Report**

PWD Hintz provided the October 2024 Public Works Department Report. PWD Hintz stated they are trying to tie up loose ends on projects and are installing the canopy in Quilling's Park to be ready for next summer.

**b. Anderson Sub Drainage Improvements Pay Application #1 for \$402,728.75**

PWD Hintz presented the Anderson Subdivision Drainage Improvements Pay Application #1 for \$402,728.75. He stated they had their final walk through today and they are very pleased with the work done and the completed project.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**c. Anderson Sub Drainage Improvements Work Change Request-increase project cost by \$1,385.00**

PWD Hintz presented the Work Change Request for the Anderson Subdivision Drainage Improvements that increases the project cost by \$1,385.00. He stated this change is due to a **flared in section** to be installed with the punch list items.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**d. Morrison Maierle Anderson Sub Drainage Improvements Amendment 2 - increase contract ceiling by \$22,800**

PWD Hintz presented the Morrison Maierle Anderson Subdivision Drainage Improvements Amendment 2, increasing their contract ceiling by \$22,800. He stated this increase request is due to onsite observation by the engineer during construction. He stated he is not sure if all \$22,800 was used and they had not originally budgeted any onsite overseeing.

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**e. October 2024 Compliance Officer Report**

PWD Hintz presented the October 2024 Compliance Officer report on behalf of Compliance Officer Schroeder.

Alderman DiFonzo stated on the corner of 4th and 4th SE they are working on a roofing project but there appears to be numerous sheets of roofing laying across the sidewalk, and asked to have Compliance Officer Schroeder look into this.

**16. Fire Marshal/Building Inspector**

**a. October 2024 Fire Run Report**

Clerk/Treasurer Chamberlin presented the October 2024 Fire Run Report on behalf of Fire Marshal/Building Inspector Rasmussen.

**17. City Clerk/Treasurer**

**a. October 2024 Treasurer Report**

Clerk/Treasurer Chamberlin presented the October 2024 Treasurer's Report. She stated the new computers are installed at City Hall and there were some issues with the transition that they are still working through. She thanked the public for their understanding and cooperation during the transition.

**b. October 2024 JV Report**

Clerk/Treasurer Chamberlin presented the October 2024 JV Report for approval.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**18. Consent Agenda**

Motion was made to approve the claims and building permits.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**a. Claims to be approved: \$100,331.65**

**b. Building Permits to be approved: 2024-038 to 2024-040**

**19. Adjournment**

at 6:43 pm.