

TASK ORDER NO. 1

This is Task Order No. 1,
consisting of 6 pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated May 27, 2026, Owner and Engineer agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	June 1, 2026
b.	Owner:	City of Sidney, MT
c.	Engineer:	Interstate Engineering, Inc.
d.	Specific Project (title)	GIS Assistance - Water
e.	Specific Project (description):	Collection and Incorporation of Water System Appurtenances and Distribution Network into City's GIS Application
f.	Related Task Orders	None

2. BASELINE INFORMATION

Baseline Information. Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Specific Project Title: **GIS Assistance - Water**

Type and Size of Facility: **N/A**

Description of Improvements: **Collection and Incorporation of Water System Appurtenances and Distribution Network into City's GIS Application**

Expected Construction Start: **N/A**

Prior Studies, Reports, Plans: **N/A**

Task Order.

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Facility Location(s):	Sidney, MT
Current Specific Project Budget:	\$30,000
Funding Sources:	City
Known Design Standards:	N/A
Known Specific Project Limitations:	N/A
Specific Project Assumptions:	N/A
Other Pertinent Information:	N/A

3. SERVICES OF ENGINEER (“SCOPE”)

- A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are: as follows:

Task 1 – Data Collection & CAD File Development

Engineer will collect the location of water gate valves, fire hydrants, and accessible curb stops (appurtenances) owned by the City of Sidney using GPS. Following data collection, the Engineer shall develop a CAD (.dwg) file connecting the appurtenances using reasonable engineering judgement to provide a representation of the City’s water distribution network suitable for planning, maintenance, and operation purposes. Additional documentation and attribution of data collected may be added as budget allows.

Task 2 – GIS Incorporation

The Engineer will prepare data collected under Task 1 for integration into the City’s GIS system. The pipe size and material type of the water distribution network will be added based on available City maps. Attribution of water appurtenances and additional attribution of the water distribution network may be added as budget allows.

- B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order, with the exception of Resident Project Representative Services, if any, which are compensated separately.
- C. Resident Project Representative (RPR) Services: **N/A**
- D. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner's written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the

Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

4. DELIVERABLES SCHEDULE – NOT APPLICABLE

5. ADDITIONS TO OWNER'S RESPONSIBILITIES

- A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order: **No supplemental responsibilities.**

6. TASK ORDER SCHEDULE

- A. In addition to any schedule provisions provided in Exhibit B or elsewhere, the parties shall meet the following schedule:

Date	Action / Milestone	Comment
7/31/2026	Task 1 – Data Collection & CAD File Development	Completion date is dependent on amount of data collected within Budget.
8/31/2026	Task 2 – GIS Incorporation	Completion date is dependent on completion of Task 1.

7. ENGINEER'S COMPENSATION

- A. The terms of payment are set forth in Article 4 of the Main Agreement.
- B. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services		
a. Task 1	\$20,000	Lump Sum
b. Task 2	\$10,000	Hourly
TOTAL COMPENSATION (Items 1 and 2)	\$30,000	
3. Additional Services under Section 2.D above	\$5,000	Hourly

- C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually

rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER: NOT APPLICABLE

9. EXHIBITS AND ATTACHMENTS:

A. Attachment No.1 to Task Order – Schedule of Standard Hourly Rates

Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER: City of Sidney, MT

ENGINEER: Interstate Engineering, Inc.

By: _____

By:  _____

Print Name: Rick Norby

Print Name: Jordan Mayer, PE

Title: Mayor

Title: Client Manager

Engineer's License or Firm's
Certificate No. (if required): PEL-EF-LIC419

State of: Montana

Task Order.

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DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Jordan Mayer, PE

Title: _____

Title: Client Manager

Address: _____

Address: PO Box 648
2177 Lincoln Ave SE

E-Mail
Address: _____

E-Mail
Address: Jordan.Mayer@interstateeng.com

Phone: _____

Phone: 406.433.5617

Date: _____

Date: 5/29/2026

Task Order.

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**SCHEDULE OF RATES
ATTACHMENT #1**

<u>Hourly Rate</u>		<u>Hourly Rate</u>		<u>Hourly Rate</u>	
<u>Engineers</u>		<u>Planners</u>		<u>Technicians</u>	
ENG I	\$ 137.00	PLANNER I	\$ 125.00	TECH I	\$ 92.00
ENG II	\$ 152.00	PLANNER II	\$ 150.00	TECH II	\$ 107.00
ENG III	\$ 167.00	PLANNER III	\$ 175.00	TECH III	\$ 122.00
ENG IV	\$ 182.00	PLANNER IV	\$ 200.00	TECH IV	\$ 137.00
ENG V	\$ 197.00	PLANNER V	\$ 225.00	TECH V	\$ 152.00
ENG VI	\$ 212.00			TECH VI	\$ 167.00
ENG VII	\$ 227.00	<u>Landscape Architects</u>		TECH VII	\$ 182.00
ENG VIII	\$ 242.00	LA I	\$ 120.00	TECH VIII	\$ 197.00
ENG IX	\$ 262.00	LA II	\$ 140.00	TECH IX	\$ 212.00
ENG X	\$ 280.00	LA III	\$ 160.00	TECH X	\$ 235.00
		LA IV	\$ 180.00		
		LA V	\$ 200.00	<u>GIS</u>	
<u>Surveyors</u>				GIS I	\$ 120.00
SURV I	\$ 113.00	<u>Funding</u>		GIS II	\$ 140.00
SURV II	\$ 128.00	FUNDING I	\$ 125.00	GIS III	\$ 160.00
SURV III	\$ 143.00	FUNDING II	\$ 150.00	GIS IV	\$ 180.00
SURV IV	\$ 158.00	FUNDING III	\$ 175.00	GIS V	\$ 200.00
SURV V	\$ 173.00	FUNDING IV	\$ 200.00		
SURV VI	\$ 188.00			<u>Information Technologists</u>	
SURV VII	\$ 203.00	<u>Administrative</u>		IT I	\$ 145.00
SURV VIII	\$ 218.00	ADMIN I	\$ 93.00	IT II	\$ 195.00
SURV IX	\$ 233.00	ADMIN II	\$ 100.00		
SURV X	\$ 255.00	ADMIN III	\$ 107.00	<u>Expert Witness</u>	\$ 400.00

CHARGEABLE EXPENSES

Subsistence	Actual cost	Travel Vehicle	\$0.85 per mile
Subconsultant Services – Geotechnical ...	Actual cost plus 15%	Survey Vehicle	\$0.95 per mile
Subconsultant Services – Other.....	Actual cost plus 10%	ATV	\$75.00 per day
Survey Materials Required	Actual cost plus 25%	ATV with Tracks	\$125.00 per day
Plat Certification per Certification	\$35.00	UTV.....	\$150.00 per day
Recordation per Monument.....	\$35.00	UTV with Tracks	\$200.00 per day
24" x 36" Prints per Page	\$9.00	Snowmobile	\$200.00 per day
Other Miscellaneous Project Expenses....	Actual cost		

Any and all sales and use tax, TERO or other special fees which apply to this contract.

01/11/2026

Professionals You Need, People You Trust.