



Town of Shallotte Board of Aldermen
ACTION AGENDA ITEM
2025

TO: Board of Aldermen

FROM: Brandon Eaton, Planner II

ACTION ITEM #: ANX 25-33
MEETING DATE: 12/02/2025
DATE
SUBMITTED: _____

ISSUE/ACTION REQUESTED:

Request the Board to direct the Town Clerk to “investigate the sufficiency thereof and to certify the result of the investigation” of the petition for voluntary annexation of Parcel ID #'s 18200018, 18200016, 1820000501, & 1820000503 (near the intersection of Forest St. Extension and Hwy 17) on behalf of the Morning Development Company.

PUBLIC ☐ **YES** ☒ **NO**
HEARING:

BACKGROUND/PURPOSE OF REQUEST:

Staff has received an application and petition for voluntary annexation for the property shown on the attached plat. G.S. 160A-31 requires that prior to a public hearing; the Town Clerk must first investigate the sufficiency of the petition.

Upon the direction of the Board, staff will ensure that the petition has been signed appropriately and that the subsequent public hearing is advertised and adjacent property owners are given the appropriate notice.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED:

☐ **YES**

☒ **NO**

CAPITAL PROJECT ORDINANCE REQUIRED:

☐ **YES**

☒ **NO**

PRE-AUDIT CERTIFICATION REQUIRED:

☐ **YES**

☒ **NO**

REVIEWED BY FINANCE DIRECTOR

☐ **YES**

☒ **NO**

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY:

☐ **YES**

☐ **NO**

☒ **N/A**

ADVISORY BOARD RECOMMENDATION:

NA

STAFF'S RECOMMENDATION: NA

FINANCE RECOMMENDATION: NA

ATTACHMENTS:

1. Petition for Annexation
2. Area Map
3. Legal Description

ACTION OF THE BOARD OF ALDERMEN

APPROVED: ☐
DENIED: ☐

ATTEST: CLERK TO THE BOARD

**DEFERRED
UNTIL:** _____

SIGNATURE

OTHER: