

TOWN OF SHALLOTTE

PLANNING & ZONING DEPARTMENT



TO: Planning Board
FROM: Robert Waring, Planning Director
DATE: April 7, 2026
RE: Monthly Planning Department Report

This memo & attached reports provide a summary of the Planning & Zoning Dept. in the past month:

1. The Planning Board met on April 14 and reviewed updates to the Town's Future Land Use Map
 - a. The Board's next meeting is scheduled for April 14.
2. TRC did not meet in March for lack of business:
 - a. The committee received responses and revisions for Phase II of the Brunswick Pines PUD
 - b. The next meeting will be April 16
3. Staff attended the Board's 2026 Budget Retreat
 - a. We are looking at ways to legally address protests within the Town
4. Staff attended the 2nd meeting with the Community Action Team for the Town's resiliency grant & is reviewing the DRAFT engagement strategy, attached
5. Staff attended a roundtable planner's meeting hosted by the County planning office
6. Staff attended the bi-monthly TIA review with NCDOT
7. Staff attended the County's meeting with Town management & Fire Chiefs to discuss potential change to fire department funding
8. Staff continues to work with GSATS on the Town's DA funded sidewalk project as well as future funds for Main St. congestion management planning
9. Staff received notice from BEMC that streetlights could not be installed until actual home construction begins, this is a departure from what has traditionally been required
10. Staff attended training provided by the League & HR regarding drugs & alcohol in the workplace
11. Staff have had a number of conversations regarding potential annexations
 - a. We will place a discussion item on the upcoming workshop regarding annexation
12. Please forward any zoning or nuisance complaints to Brandon Eaton, Planner, beaton@townofshallotte.org Phone: (910) 754-4032
13. The Town collected \$197,022 for March 2026
 - a. Fees collected in March 2025 totaled \$131,099