



Town of Shallotte Board of Aldermen
ACTION AGENDA ITEM
2025

TO: Board of Aldermen

ACTION ITEM #: SUP 24-10

FROM: Brandon Eaton, Planner II

MEETING DATE: 01-07-2025

DATE SUBMITTED: _____

ISSUE/ACTION REQUESTED:

PUBLIC HEARING: YES NO

(1) Conduct a quasi-judicial hearing for the proposed Special Use Permit (SUP) as submitted by Grady Watkins, on behalf of Brunswick County Schools, for a proposed school operations, printing, and warehouse storage facility, located at 3680 Express Dr. (Parcel ID # 18200027).

(2) Consider any specific aspects of the proposed project, consider any conditions specific to the project's impacts, and consider approval of the SUP application & site plan.

BACKGROUND/PURPOSE OF REQUEST:

The property is a +/- 3.79-acre parcel with an existing structure, zoned Highway Business (HB), located at 3680 Express Dr. (Parcel ID: 18200027).

The proposed use requires the issuance of a special use permit in the current zoning district.

The project has been reviewed by staff and the Town's TRC, with comments and plans updated accordingly.

The Board may:

Vote to approve the SUP as proposed; or

Vote to deny the SUP as proposed; or

Continue the item until additional information is presented.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED:

YES NO

CAPITAL PROJECT ORDINANCE REQUIRED:

YES NO

PRE-AUDIT CERTIFICATION REQUIRED:

YES NO

REVIEWED BY DIRECTOR OF FISCAL OPERATIONS

YES NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY:

YES NO N/A

ADVISORY BOARD RECOMMENDATION: N/A

STAFF RECOMMENDATION:

1. All required fees shall be paid prior to final zoning approval; and
 2. Per Sec. 12-12, site improvements shall commence within 12 months of SUP approval date or applicant shall request an extension of up to six months from the Shallotte Board of Aldermen; and
 3. All required local, state, and federal permits shall be obtained and copies provided prior to final zoning approval; and
 4. The applicant shall sign the SUP findings indicating agreement with the Board's assigned conditions.
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FINANCE RECOMMENDATION: NA

ATTACHMENTS:

1. SUP Application
 2. Site Plans
 3. Project elevations
 4. TRC Notes & Response Memo
 5. Applicant's findings/justification responses
 6. Final SUP
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ACTION OF THE BOARD OF ALDERMEN

APPROVED:

ATTEST:

CLERK TO THE BOARD

DENIED:

DEFERRED

UNTIL: _____

SIGNATURE

OTHER: