

TOWN OF SHALLOTTE

PLANNING & ZONING DEPARTMENT



TO: Board of Aldermen
FROM: Robert Waring, Planning Director
DATE: March 3, 2026
RE: Monthly Planning Department Report

This memo & attached reports provide a summary of the Planning & Zoning Dept. in the past month:

1. The Planning Board met on February 10 to review the following:
 - a. Two staff-initiated text amendments
 - b. The Board's next meeting is scheduled for March 10.
2. TRC reviewed subdivision plans for the a small portion of Rourke Woods development:
 - a. The next meeting scheduled for March 19
3. The Shallotte Board of Adjustment did not convene a meeting their scheduled February 19 date for lack of business
4. Staff attended the NC Assoc. of Zoning Officials in Carry, NC
5. Staff attended the kick-off meeting with the Community Action Team for the Town's resiliency grant work
6. Staff attended a meeting with the Cape Fear Council of Gov. and tri-county managers to discuss the Fuquay Varina water transfer and other issues that local gov. admin are currently dealing with
7. Staff signed the final plat for Phase II, Summers Walk
8. Staff, to include public works conducted the pre-construction meeting with developers for the Rourke Woods project
9. Staff met with the developers of the Tides multi-family project to discuss future work
10. Staff continues to engage consultants and GSATS in regard to potential for Main St. signalization changes that may reduce congestion
11. Staff received notice from BEMC that streetlights could not be installed until actual home construction begins, this is a departure from what has traditionally been required
12. Please forward any zoning or nuisance complaints to Brandon Eaton, Planner, beaton@townofshallotte.org Phone: (910) 754-4032
13. The Town collected \$69,990 for February 2026
 - a. Fees collected in February 2025 totaled \$131,214