

PART II. BOARD OF ADJUSTMENT

Section 3-15: Creating the Zoning Board of Adjustment

(A) A Town Board of Adjustment is hereby created under the authority of the NCGS 160D-302. (Ord. 21-16, 8/03/21)

(B) The Board of Adjustment (hereinafter called the Board) shall be created as provided in Section 3-2. The Board of Adjustment membership and appointments shall be in accordance with those provided for the creation of the Planning Board.

(C) The Board shall consist of five (5) regular members and ~~four (4)~~ two (2) alternate members. The Board shall determine which members will serve as regular and which will serve as alternate members on an annual basis.

(Ord. 10-08, 6/1/10; Ord. 12-04; Ord. 16-06, 3/1/16; Ord. 20-05, 7/7/20; Ord. 24-02, 4/2/24; Ord. 24-10, 5/23/24)

Section 3-15: Meetings

The Board shall elect one of its members as Chairman and another as Vice-Chairman who shall serve for one (1) year. The Town Administrator or designee shall serve as secretary to the Board of Adjustment. The Board shall draw up and adopt the rules of procedures under which it will operate. Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine. The Chairman, or in his absence, the Vice Chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall keep minutes of its proceedings, showing the vote of each member upon every question, or his absence or failure to vote, indicating such fact, and also keep records of its examination and any other official action.