



Town of Shallotte Planning Board
ACTION AGENDA ITEM
2025

TO: Planning Board

FROM: Brandon Eaton, Planner II

ACTION ITEM #: TXT 25-26

MEETING DATE: 9-9-2025

DATE

SUBMITTED:

ISSUE/ACTION REQUESTED:

Request Planning Board's review of a staff-initiated amendment to the Town of Shallotte Unified Development Ordinances. Specifically, Article 10, Section 10-3(O).

PUBLIC

HEARING:

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YES

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NO

BACKGROUND/PURPOSE OF REQUEST:

The proposed amendment to the Town's UDO updates ordinance language, exchanging the use of "food trucks and pushcarts" to the more inclusive "mobile food units" in regulating the use within the Town's jurisdiction.

The proposed amendment also adds language prohibiting mobile food units from being used as an accessory kitchen for a brick-and-mortar establishment.

- See attached "Exhibit A"

The Planning Board may vote to *recommend to*:

Approve the ordinance as written, or

Further amend the ordinance and vote to approve, or

Continue the Board's review and ask that the ordinance be further researched, or

Deny the ordinance.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED:

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YES

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NO

CAPITAL PROJECT ORDINANCE REQUIRED:

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YES

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NO

PRE-AUDIT CERTIFICATION REQUIRED:

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YES

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NO

REVIEWED BY FINANCE DIRECTOR

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YES

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NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY:

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YES

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NO

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N/A

ADVISORY BOARD RECOMMENDATION:

TBD

STAFF RECOMMENDATION:

Staff recommends Planning Board approval

FINANCE RECOMMENDATION: NA

ATTACHMENTS:

1. Draft Language “Exhibit A”
2. Draft Statement of Consistency

ACTION OF THE BOARD OF ALDERMEN

APPROVED:

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ATTEST:

CLERK TO THE BOARD

DENIED:

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**DEFERRED
UNTIL:**

SIGNATURE

OTHER: