



Town of Shallotte Planning Board
ACTION AGENDA ITEM
2025

TO: Planning Board

FROM: Brandon Eaton, Planner II

ACTION ITEM #: TXT 25-31

MEETING DATE: 10-14-2025

DATE

SUBMITTED:

ISSUE/ACTION REQUESTED:

Request Planning Board's review of a staff-initiated amendment to the Town of Shallotte Unified Development Ordinances. Specifically, Article 2, Section 2-2.

PUBLIC

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YES

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NO

HEARING:

BACKGROUND/PURPOSE OF REQUEST:

The proposed amendment to the Town's UDO updates ordinance language to amend the definition of a minor subdivision, reducing the amount of lots created from fifteen to five.

Staff feel that five lots is a more manageable and consistent number of lots to be created using the administrative review of a minor subdivision.

- See attached "Exhibit A"

The Planning Board may vote to *recommend to*:

Approve the ordinance as written, or

Further amend the ordinance and vote to approve, or

Continue the Board's review and ask that the ordinance be further researched, or

Deny the ordinance.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED:

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YES

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NO

CAPITAL PROJECT ORDINANCE REQUIRED:

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YES

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NO

PRE-AUDIT CERTIFICATION REQUIRED:

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YES

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NO

REVIEWED BY FINANCE DIRECTOR

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YES

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NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY:

☐

YES

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NO

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N/A

ADVISORY BOARD RECOMMENDATION:

TBD

STAFF RECOMMENDATION:

Staff recommend Planning Board approval

FINANCE RECOMMENDATION: NA

ATTACHMENTS:

1. Draft Language “Exhibit A”
2. Draft Statement of Consistency

ACTION OF THE BOARD OF ALDERMEN

APPROVED:

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ATTEST:

CLERK TO THE BOARD

DENIED:

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**DEFERRED
UNTIL:**

SIGNATURE

OTHER: