



Town of Shallotte Board of Aldermen
ACTION AGENDA ITEM
2026

TO: Board of Aldermen

FROM: Kirstie White

ACTION ITEM #: _____

MEETING DATE: _____

DATE SUBMITTED: _____

ISSUE/ACTION REQUESTED:

Customers have requested an adjustment to their sewer bill due to a leak.

PUBLIC HEARING:

☐ YES

☐ NO

BACKGROUND/PURPOSE OF REQUEST:

Mega Wash Shallotte LLC (4602 Main St) – Customer had 2 leaks around the same time. According to customer's paperwork, there was a leak inside their equipment room and another leak at the dog wash outside. Usage for the May billing was 327,900 gallons. Usage for the July billing was 160,300 gallons. Customer's average usage is 89,616 gallons. Requesting adjustment to bring the bills down to the customer's average sewer usage. The total bill amount for the May & July bills is \$8,616.98. The amount of the adjustment would be \$5,496.05, bringing the bills down to \$3,120.93.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED:

☐ YES

☐ NO

CAPITAL PROJECT ORDINANCE REQUIRED:

☐ YES

☐ NO

PRE-AUDIT CERTIFICATION REQUIRED:

☐ YES

☐ NO

REVIEWED BY DIRECTOR OF FISCAL OPERATIONS

☐ YES

☐ NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY:

☐ YES

☐ NO

☐ N/A

ADVISORY BOARD RECOMMENDATION:

TOWN ADMINISTRATOR'S RECOMMENDATION: Recommend approval as this is consistent with Town Policy on sewer leaks. – MOG

FINANCE RECOMMENDATION:

ATTACHMENTS:

1. Mega Wash: Adjustment application, picture, receipts for parts purchased & calculations
- 2.
- 3.

ACTION OF THE BOARD OF ALDERMEN

APPROVED: ☐

ATTEST:

CLERK TO THE BOARD

DENIED: ☐

**DEFERRED
UNTIL:**

SIGNATURE

OTHER:



Jun 09 2026
2:08P

Town of Shallotte Adjustment Application

May: -4,131.85
July: -1,364.20

-5,496.05

If you have filled a pool from your irrigation meter, there is no need to complete this application.

If you had a leak, attach a copy of the plumbing repair bill or a copy of the receipts for any parts purchased to repair the leak. There is a chance that if this is not provided, an adjustment may not be granted.

Adjustments **will not** be approved for bills that are higher than normal without proof that a leak has been fixed.

Name: Megawati Charlotte IC

Sewer Bill Account Number: 102985000 98

Service Address (or Physical Address): 4602 Main St Charlotte

Telephone Number: 910.443.6424

Reason for requesting adjustment (pool fill, water leak from broken pipe outside, etc.): 2 leaks/issues

1. 1.17 - broken pipe inside equip. room (1'-h") picture attached shows broken pipe that was repaired
2. on/around 1st feb., broken line at dog wash from frozen part outside of bldg - several days before we discovered

If filling a pool, what date(s) was the pool filled: _____

If filling a pool, how many gallons does your pool hold? _____

If this was a leak, what date was the leak fixed? 1.17.2020 and 2.5.2020

If this was a leak, where was the leak located? 1.5" line in equip. room / extend dog was

Do you have a plumbing repair bill or receipts for parts purchased to repair the leak? ☒ Yes ☐ No

If no, why are receipts not available? Part receipt a credit card transact included, Casa
repairs from in house technicians. Adjustments being made by Brunswick co. public int.

Applicant's Signature

Date 6-4-26

The following is for office use only:

Estimated average consumption: 89.616 gals

Estimated average bill amount: \$1,472.64

Current consumption: May: 327,900gals. July: 160,300gals. Sept: 68,300gals

Current bill amount: May: \$5604.49 July: \$3,012.48

Notes:

Town Manager

Date _____

Megawash Shallotte LLC 4602 Main St acct# 102985000 98 2 leaks adjustment application

From Parkie Stewardson <admin@secofconstruction.com>

Date Tue 6/9/2026 12:54 PM

To Support Services <support@tosgov.org>

Cc Parkie Stewardson <admin@secofconstruction.com>

 1 attachment (3 MB)

20260609130821285.pdf;

Good Afternoon!

Hope you are doing well!

See attached application for sewer adjustment for 2 separate leaks that occurred back in January and February. I've also enclosed a picture of one of the leaks/repairs and the credit card transactions with 2 charges to Shallotte Electric Stores.

Please let me know if you have any questions.

Thank you!

Parkie

910.458.5605

Parkie Stewardson

1202 N. Lake Park Blvd

Carolina Beach NC 28428

11:38



MM



Matt >



January 17

1-1/2" water line
busted in equipment
room

Dog wash incident was
beginning part of Feb-
ruary

Account Details for SECOF LLC (404601*****7175)

PRINT

Statement Cycle: 2/18/2026

LONGLEY SUPPLY WILMINGTON

\$4.44

Posted: 1/20/2026
 Occurred: 1/19/2026
 Location As Per Statement:
 WILMINGTON NC 28403

MCC: 5251
 MCC Description: HARDWARE STORES
 Account Applied To: Corporate

Original Amount: 4.44
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 4.44

HARBOR FREIGHT TOOLS 220

\$8.54

Posted: 1/20/2026
 Occurred: 1/19/2026
 Location As Per Statement:
 WILMINGTON NC 28412

MCC: 5999
 MCC Description: MISCELLANEOUS AND RETAIL STORES
 Account Applied To: Corporate

Original Amount: 8.54
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 8.54

GOGAS 5

\$60.97

Posted: 1/21/2026
 Occurred: 1/19/2026
 Location As Per Statement:
 LELAND NC 28451

MCC: 5542
 MCC Description: AUTOMATED FUEL DISPENSERS
 Account Applied To: Corporate

Original Amount: 60.97
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 60.97

SHALLOTTE CAR WASH

\$8.00

Posted: 1/21/2026
 Occurred: 1/19/2026
 Location As Per Statement:
 SHALLOTTE NC 28470

MCC: 7542
 MCC Description: CAR WASHES
 Account Applied To: Corporate

Original Amount: 8.00
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 8.00

Johnstone Supply Company

\$23.78

Posted: 1/21/2026
 Occurred: 1/20/2026
 Location As Per Statement:
 WILMINGTON NC 28403

MCC: 5074
 MCC Description: PLUMBING & HEATING EQUIPMENT AND
 SUPPLIES
 Account Applied To: Corporate

Original Amount: 23.78
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 23.78

TRACTOR SUPPLY #2561

\$74.16

Posted: 1/23/2026
 Occurred: 1/22/2026
 Location As Per Statement:
 HAMPSTEAD NC 28443

MCC: 5599
 MCC Description: MISCELLANEOUS AUTOMOTIVE DEALERS
 Account Applied To: Corporate

Original Amount: 74.16
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 74.16

1034 - CAR WASH 8

\$12.00

Posted: 1/25/2026
 Occurred: 1/22/2026
 Location As Per Statement:
 SNEADS FERRY NC 28460

MCC: 7542
 MCC Description: CAR WASHES
 Account Applied To: Corporate

Original Amount: 12.00
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 12.00

KLEEN RITE CORP

\$535.42

Posted: 1/25/2026
 Occurred: 1/23/2026
 Location As Per Statement:
 800-233-3873 PA 17512

MCC: 5046
 MCC Description: COMMERCIAL EQUIPMENT, NOT ELSEWHERE
 CLASSIFIED
 Account Applied To: Corporate

Original Amount: 535.42
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 535.42

O'REILLY 4760

\$13.89

Posted: 1/25/2026
 Occurred: 1/23/2026
 Location As Per Statement:
 WILMINGTON NC 28412

MCC: 5533
 MCC Description: AUTOMOTIVE PARTS, ACCESSORIES STORES
 Account Applied To: Corporate

Original Amount: 13.89
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 13.89

Johnstone Supply Company

\$35.66

Posted: 1/25/2026
 Occurred: 1/23/2026
 Location As Per Statement:
 WILMINGTON NC 28403

MCC: 5074
 MCC Description: PLUMBING & HEATING EQUIPMENT AND
 SUPPLIES
 Account Applied To: Corporate

Original Amount: 35.66
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 35.66

GOGAS 10

\$58.21

Posted: 1/25/2026
 Occurred: 1/23/2026
 Location As Per Statement:
 WILMINGTON NC 28412

MCC: 5542
 MCC Description: AUTOMATED FUEL DISPENSERS
 Account Applied To: Corporate

Original Amount: 58.21
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 58.21

ISLAND TACKLE AND HARDWAR

\$21.87

Posted: 1/27/2026
 Occurred: 1/25/2026
 Location As Per Statement:
 CAROLINA BEAC NC 28428

MCC: 5039
 MCC Description: CONSTRUCTION MATERIALS
 Account Applied To: Corporate

Original Amount: 21.87
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 21.87

SHALLOTTE ELECTRIC STORES

\$12.48

Posted: 1/29/2026
 Occurred: 1/28/2026
 Location As Per Statement:
 SHALLOTTE NC 28470

MCC: 5251
 MCC Description: HARDWARE STORES
 Account Applied To: Corporate

Original Amount: 12.48
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 12.48

THE HOME DEPOT #3648

\$26.34

Posted: 1/30/2026
 Occurred: 1/28/2026
 Location As Per Statement:
 SHALLOTTE NC 28470

MCC: 5200
 MCC Description: HOME SUPPLY WAREHOUSE STORES
 Account Applied To: Corporate

Original Amount: 26.34
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 26.34

THE HOME DEPOT #3648

\$18.02

Posted: 1/30/2026
 Occurred: 1/28/2026
 Location As Per Statement:
 SHALLOTTE NC 28470

MCC: 5200
 MCC Description: HOME SUPPLY WAREHOUSE STORES
 Account Applied To: Corporate

Original Amount: 18.02
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 18.02

HARRIS TEETER FUEL #264

\$69.53

Posted: 1/30/2026
 Occurred: 1/29/2026
 Location As Per Statement:
 WILMINGTON NC 28412

MCC: 5542
 MCC Description: AUTOMATED FUEL DISPENSERS
 Account Applied To: Corporate

Original Amount: 69.53
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: 69.53

THE HOME DEPOT #3648

(\$17.04)

Posted: 1/30/2026
 Occurred: 1/28/2026
 Location As Per Statement:
 SHALLOTTE NC 28470

MCC: 5200
 MCC Description: HOME SUPPLY WAREHOUSE STORES
 Account Applied To: Corporate

Original Amount: (17.04)
 Currency Desc: US Dollar (840)
 Conversion Rate: 1.000000000
 Billed Amount: (17.04)

COASTAL CAROLINA 5201

\$8.00

Posted: 2/4/2026
Occurred: 2/2/2026
Location As Per Statement:
WILMINGTON NC 28403

MCC: 7542
MCC Description: CAR WASHES
Account Applied To: Corporate

Original Amount: 8.00
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 8.00

PORT CITY PLUMBING SUPPLY

\$3.81

Posted: 2/4/2026
Occurred: 2/3/2026
Location As Per Statement:
WILMINGTON NC 28405

MCC: 5251
MCC Description: HARDWARE STORES
Account Applied To: Corporate

Original Amount: 3.81
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 3.81

IN *K9000 DOG WASH USA LL

\$208.60

Posted: 2/5/2026
Occurred: 2/4/2026
Location As Per Statement:
910-3711700 NC 28451

MCC: 5995
MCC Description: PET SHOPS-PET FOOD AND SUPPLY STORES
Account Applied To: Corporate

Original Amount: 208.60
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 208.60

SHALLOTTE ELECTRIC STORES

\$72.79

Posted: 2/5/2026
Occurred: 2/4/2026
Location As Per Statement:
SHALLOTTE NC 28470

MCC: 5251
MCC Description: HARDWARE STORES
Account Applied To: Corporate

Original Amount: 72.79
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 72.79

O'REILLY 6582

\$299.50

Posted: 2/5/2026
Occurred: 2/4/2026
Location As Per Statement:
CAROLINA BEAC NC 28428

MCC: 5533
MCC Description: AUTOMOTIVE PARTS, ACCESSORIES STORES
Account Applied To: Corporate

Original Amount: 299.50
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 299.50

GOGAS 10

\$50.18

Posted: 2/6/2026
Occurred: 2/4/2026
Location As Per Statement:
WILMINGTON NC 28412

MCC: 5542
MCC Description: AUTOMATED FUEL DISPENSERS
Account Applied To: Corporate

Original Amount: 50.18
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 50.18

THE HOME DEPOT #3648

\$12.77

Posted: 2/6/2026
Occurred: 2/4/2026
Location As Per Statement:
SHALLOTTE NC 28470

MCC: 5200
MCC Description: HOME SUPPLY WAREHOUSE STORES
Account Applied To: Corporate

Original Amount: 12.77
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 12.77

HANOVER ELECTRIC MOTOR SE

\$17.66

Posted: 2/6/2026
Occurred: 2/5/2026
Location As Per Statement:
WILMINGTON NC 28401

MCC: 7699
MCC Description: MISCELLANEOUS REPAIR SHOPS AND
RELATED SERVICES
Account Applied To: Corporate

Original Amount: 17.66
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 17.66

Adobe Inc

\$21.39

Posted: 2/8/2026
Occurred: 2/7/2026
Location As Per Statement:
800-8336687 CA 95110

MCC: 5734
MCC Description: COMPUTER SOFTWARE STORES
Account Applied To: Corporate

Original Amount: 21.39
Currency Desc: US Dollar (840)
Conversion Rate: 1.000000000
Billed Amount: 21.39

Kirstie White

Subject: FW: Mega Wash

From: Daniel Formyduval <dformyduval@tosgov.org>
Sent: Tuesday, August 11, 2026 9:09 AM
To: Kirstie White <kwhite@tosgov.org>; Maria Gaither <mgaither@tosgov.org>
Subject: RE: Mega Wash

Kirstie,

I was finally able to get in touch with the maintenance crew for Megawash. I can confirm that the sewer leak did not go through the sewer utility. Apparently the water supply line for the dog wash that sits outside the building at the front froze on one of the really cold days that we had. When it busted the water ran out across the sidewalk / parking lot.

Dan

From: Kirstie White <kwhite@tosgov.org>
Sent: Tuesday, July 7, 2026 11:31 AM
To: Daniel Formyduval <dformyduval@tosgov.org>; Maria Gaither <mgaither@tosgov.org>
Subject: Mega Wash

Hey Dan,

For Mega Wash (4602 Main St), did you find out if the leak that they had would have gone into the sewer system? (You mentioned that you would check for a floor drain in their equipment room.)

Their paperwork is attached, if you need any information from it.

Thanks,



Kirstie A White
Utilities Billing Officer

Phone: (910) 754-4032 **Fax:** (910) 754-2740

Mailing Address: PO Box 2287, Shallotte, NC 28459

Web: www.townofshallotte.org

Mega Wash Shallotte
1029850 98 – 4602 Main St

Average usage: 89,616 gallons

Sewer: Regular Rate for avg usage

May 2026

Average Usage:	89,616 gallons	Price: \$1,472.64
Total Sewer Usage:	<u>-327,900 gallons</u>	
Overage:	-238,284 gallons	Consumption Adjustment
	1,472.64	Sewer Charge for Average Usage
	<u>-5,604.49</u>	Original Sewer Charge
	-4,131.85	Sewer Adjustment

May Adjustment: -4,131.85

July 2026 (Rate Increase)

Average Usage:	89,616 gallons	Price: \$1,648.29
Total Sewer Usage:	<u>-160,300 gallons</u>	
Overage:	-70,684 gallons	Consumption Adjustment
	1,648.29	Sewer Charge for Average Usage
	<u>-3,012.49</u>	Original Sewer Charge
	-1,364.20	Sewer Adjustment

July Adjustment: -1,364.20

Total Adjustment (May & July Bills): -5,496.05