

TOWN OF SHALLOTTE

PLANNING & ZONING DEPARTMENT



TO: Board of Aldermen
FROM: Robert Waring, Planning Director
DATE: September 1, 2026
RE: Monthly Planning Department Report

This memo & attached reports provide a summary of the Planning & Zoning Dept. in the past month:

1. The Planning Board met on August 11
 - a. Reviewed the following:
 - i. Revisions to the Tideland Preserve Subdivision
 - ii. Review of zoning portion of a proposed annexation
 - b. The Board's next meeting is scheduled for September 15
2. TRC did not meet in August for lack of business:
 - a. The next meeting will be on September 17
3. The Zoning Board of Adjustment did not meet on their August 20 date for lack of business
 - a. The ZBA's next scheduled meeting date is November 19
4. Staff attended the three part management training event arranged by Shallotte HR
5. Staff attended the bi-monthly TIA review with NCDOT
6. Staff attended the Cape Fear Council of Government's Regional Managers meeting in Burgaw
7. Staff attended multiple meetings regarding the Town Hall project
8. Staff & the CAT group met with consultants to discuss Town's resiliency planning efforts
9. Staff met with Glenn Taylor regarding potential Economic Opportunity Zones
 - a. We have not received the additional info requested as of this writing
10. Staff met with representatives of Weyerhaeuser to discuss annexation and potential project finance
11. The Town has hired Damion Fulford for the new Planner I position
12. Staff has conducted the final zoning inspection for the Tides (Multi-Family) Phases 5-6
13. Please forward any zoning or nuisance complaints to Brandon Eaton, Planner,
beaton@townofshallotte.org Phone: (910) 754-4032
14. The Town collected \$226,920 for August 2026
 - a. Fees collected in August 2025 totaled \$101,834