



The Shallotte Planning Board met for their regularly scheduled meeting on January 14, 2025 at the Shallotte Town Hall Meeting Chambers with Chairman Richard Gannaway presiding.

Members Present: Ron Johnson, Edward Springer, Richard Gannaway, Maria Paslick, and new member, Amanda Dunn. Amy Causey (5:48) and Melodie Bryant (6:43) came in late.

Members Absent: None

Staff Present: Robert Waring, Brandon Eaton and Debra White

Aldermen Liaison: Jimmy Bellamy

1. **Agenda Amendment:** Ron Johnson requested to amend the agenda to add the recognition of past Planning Board members.

2. **Approval of Agenda:**

Richard Gannaway motioned to approve the agenda as amended, seconded by Edward Springer. The motion passed 4 yes, 0 no.

3. **Public Comments** None

4. **Recognition of Past Planning Board Member:**

Carson Durham was presented a plaque and acknowledged for his service to Town of Shallotte as Planning Board and Board of Aldermen.

5. **Approval of Minutes:**

Maria Paslick motioned to approve the December 10, 2024 minutes as read, seconded Edward Springer. The motion passed 4 yes, 0 no.

6. **Conflict of Interest Statement**

The Chairperson ask the Board members if they have any potential conflict of interest with the items on the agenda per NCGS 160D-109.

There was no conflict of Interest.

7. Swearing in of Re-Appointed and New Planning Board Members.

Amanda Dunn was appointed to serve on the Planning Board. After taking the oath of office, she was sworn in and immediately began serving on the Planning Board.

Ron Johnson, Richard Gannaway and Melodie Bryant were re-appointed to serve on the Planning Board. Each taking the oath of office, they were sworn in to serve on the Planning Board.

8. Election of Planning Board Officers

Action Taken:

Maria Paslick nominated Richard Gannaway as Planning Board Chair person. There were no other nominations for chairperson. Motion second by Ron Johnson. The motion passed 5 yes 0 no.

Ron Johnson nominated Melodie Bryant as Planning Board Vice-Chairperson. There were no other nominations for vice-chairperson. Motion second by Richard Gannaway. The motion passed 5 yes 0 no.

9. Election of Board of Adjustment Officers

Action Taken:

Edward Springer nominated Ron Johnson as Board of Adjustment Chair person. There were no other nominations for chairperson. Motion second by Richard Gannaway. The motion passed 5 yes 0 no.

Ron Johnson nominated Edward Springer as Board of Adjustment Vice-Chairperson. There were no other nominations for vice-chair person. Motion second by Richard Gannaway. The motion passed 5 yes 0 no.

10. Planning Board Training:

Wes Macleod, Local Government Service Director, Cape Fear Council of Governments performed the annual training for the Planning Board members.

No Action Required

11. Zoning Text Amendment: TXT 25-01 Staff Initiated Text Amendment to Town of Shallotte Unified Development Ordinances, Article 3, Section 3-2 & Article 3 reduction in Planning Board posts, and Section 3-4 (H), removal of term limits for Chair and Vice Chair.

Action Taken:

Maria Paslick motioned to recommend approval to Board of Aldermen of the Zoning Text Amendment TXT 25-01, Article 3, Section 3-2 reduction in Planning Board post but EXCLUDING the change to Article 3, Section 3-4 (H), removal of term limits for Chair and Vice Chair. Motion seconded by Ron Johnson. The motion passed 7 yes 0 no.

Ron Johnson motioned that the Shallotte Planning Board adopt the Statement of Consistency as read, seconded by Melodie Bryant. The motion passed 7 yes, 0 no.

12. Zoning Text Amendment TXT 25-02 Staff Initiated Text Amendment to Town of Shallotte Unified Development Ordinances, Article 3, Section 3-15, reduction in Board of Adjustment posts to align with Planning Board reduction.

Action Taken:

Maria Paslick motioned to recommend approval to Board of Aldermen of the Zoning Text Amendment TXT 25-02, Article 3, Section 3-15, reduction in Board of Adjustment posts to align with Planning Board reduction. Motion seconded by Edward Springer. The motion passed 7 yes 0 no.

Melodie Bryant motioned that the Shallotte Planning Board adopt the Statement of Consistency as read, seconded by Amy Causey. The motion passed 7 yes, 0 no.

13. Old & New Business

No Action Required

14. Adjournment

Melodie Bryant made a motion to adjourn, seconded by Ron Johnson. The motion passed 7 yes 0 no.

Respectfully Submitted,

Debra White

Debra White,
Planning Board Clerk