



# Town of Shallotte

## ACTION AGENDA ITEM

2025

TO: Board of Alderman

ACTION ITEM #:

FROM: Mimi Gaither, Town Manager  
EXT. #

MEETING DATE: 9.2.25

DATE SUBMITTED: 8.25.25

**ISSUE/ACTION REQUESTED:** Approve attorney recommendation to negotiate contract with Samet.

**PUBLIC HEARING:** ☐ YES ☒ NO

**BACKGROUND/PURPOSE OF REQUEST:** On the advice of our Town Attorney, we have consulted with two firms specializing in construction contract negotiations. Walt, Laura, and I recommend engaging Matt Bouchard of Poyner Spruill. Mr. Bouchard is highly experienced in construction contracts, has municipal expertise, and came recommended by the NCLM, our insurance provider. He has agreed to reduce his hourly rate and extend a municipal discount. Additionally, he is well acquainted with the attorney representing Samet and is confident he can bring this matter to resolution in a timely manner.

**FISCAL IMPACT:**

**BUDGET AMENDMENT REQUIRED:**

☐ YES ☒ NO

**CAPITAL PROJECT ORDINANCE REQUIRED:**

☐ YES ☒ NO

**PRE-AUDIT CERTIFICATION REQUIRED:**

☐ YES ☒ NO

**REVIEWED BY DIRECTOR OF FISCAL OPERATIONS**

☐ YES ☒ NO

**CONTRACTS/AGREEMENTS:**

**REVIEWED BY TOWN ATTORNEY:**

☒ YES ☐ NO ☐ N/A

**ADVISORY BOARD RECOMMENDATION:** N/A

**TOWN MANAGER'S RECOMMENDATION:**

**FINANCE RECOMMENDATION:** N/A

**ATTACHMENTS:**

1.

**ACTION OF THE BOARD OF ALDERMEN**

**APPROVED:**

☐

**ATTEST:**

**CLERK TO THE BOARD**

**DENIED:**

☐

**DEFERRED**

**UNTIL:**

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**SIGNATURE**

**OTHER:**