

TOWN OF SHALLOTTE

PLANNING & ZONING DEPARTMENT

Post Office Box 2287 • Shallotte, North Carolina 28459 Telephone: (910) 754-4032 • Facsimile: (910) 754-2740



TO: Board of Aldermen
FROM: Robert Waring, Planning Director
DATE: September 2, 2025
RE: Monthly Planning Department Report

This memo & attached reports provide a summary of the Planning & Zoning Depart. in the past month:

1. The Planning Board met August 12 to review the following:
 - a. A presentation/update regarding the Town's collector street planning efforts
 - b. Three text amendments (Conditional Rezoning Revisions, Utility Screening, Tattoo Establishments) & two rezonings (Bay Rd. & Al St)
 - c. The Board's next meeting is scheduled for September 9.
2. TRC did not meet in August for lack of business:
 - a. The next meeting scheduled for September 18
3. No applications were received for the quarterly Zoning Board of Adjustment meeting
4. Staff attended the quarterly TCC meeting with NCGSATS
 - a. Prioritization 8.0 was discussed
5. Staff attended the bi-monthly traffic impact analysis meetings with NCDOT
6. Staff attended a meeting with NCDOT & NC GSATS to discuss the Main St. signalization project
7. Staff is waiting on final comments for the stormwater revisions and anticipate bringing the required amendments to PB & BOA in the September & October time frame
8. Staff attend training arranged by Shallotte HR
9. Staff conducted a pre-construction meeting with the developers of the Brunswick Pines & Creekside Landing developments
10. Staff attended the UNC School of Government's Introduction to Local Government Finance training
11. Please forward any zoning or nuisance complaints to Brandon Eaton, Planner, beaton@townofshallotte.org Phone: (910) 754-4032
12. The Town collected \$87,286 for August 2025
 - a. Fees collected in August 2024 totaled \$87,483