



Town of Shallotte Board of Aldermen  
**ACTION AGENDA ITEM**  
2026

**TO:** Board of Aldermen

**ACTION ITEM #:** TXT 26-01

**FROM:** Brandon Eaton, Planner II

**MEETING DATE:** 03-17-2026

**DATE  
SUBMITTED:**

**ISSUE/ACTION REQUESTED:**

Request Board’s review and decision of a citizen-initiated amendment to the Town of Shallotte Unified Development Ordinances. Specifically, Article 20, Section 20-3(E).

**PUBLIC HEARING:**  YES  NO

**BACKGROUND/PURPOSE OF REQUEST:**

Per the Board’s direction, Mr. McMullan was asked to attend the meeting.

The proposed amendment to the Town’s UDO updates ordinance language to allow property owners in the Central Business Zoning District (CB) to install parking areas in front and side yards in cases where the property falls within a CAMA Urban Waterfront Area designation, as determined by the North Carolina Department of Environmental Quality (DEQ).

Currently, gravel parking is permitted in the Central Business Zoning District for lots with fewer than twenty parking spaces, provided the parking area meets certain supplemental standards, including the requirement that it be located to the rear of the primary structure and out of view from the right-of-way.

- See attached “Exhibit A”

The Board may vote to:

- Approve the ordinance as written, or
- Further amend the ordinance and vote to approve, or
- Continue the Board’s review and ask that the ordinance be further researched, or
- Deny the ordinance.

**FISCAL IMPACT:**

<b>BUDGET AMENDMENT REQUIRED:</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
<b>CAPITAL PROJECT ORDINANCE REQUIRED:</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
<b>PRE-AUDIT CERTIFICATION REQUIRED:</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
<b>REVIEWED BY FINANCE DIRECTOR</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

**CONTRACTS/AGREEMENTS:**

**REVIEWED BY TOWN ATTORNEY:**  YES  NO  N/A

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**ADVISORY BOARD RECOMMENDATION:**

The Planning Board voted to recommend approval at their January 13, 2026, meeting.

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**STAFF RECOMMENDATION:**

Staff recommends Board approval of the proposed amendment.

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**FINANCE RECOMMENDATION: NA**

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**ATTACHMENTS:**

1. Draft Language "Exhibit A"
2. Planning Board Statement of Consistency
3. Draft BOA Statement of Consistency
4. Ordinance

**ACTION OF THE BOARD OF ALDERMEN**

**APPROVED:**   
**DENIED:**

**ATTEST:** \_\_\_\_\_ **CLERK TO THE BOARD**

**DEFERRED  
UNTIL:** \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE**

**OTHER:**