



**The Shallotte Planning Board met for their regularly scheduled meeting on January 13, 2026 at the Shallotte Town Hall Meeting Chambers with Chairman Richard Gannaway presiding.**

**Members Present:** Maria Paslick, Edward Springer, Richard Gannaway, Ron Johnson and Amanda Dunn

**Members Absent:** Melodie Bryant and Amy Causey

**Staff Present:** Robert Waring, Brandon Eaton and Debra White

**Aldermen Liaison:** Absent

**1. Agenda Amendment:** None

**2. Public Comments** None

**3. Approval of Agenda:**

Edward Springer motioned to approve the agenda as presented, seconded by Maria Paslick. The motion passed 5 yes, 0 no.

**4. Approval of Minutes:**

Ron Johnson motioned to approve the December 9, 2025 minutes as read, seconded Maria Paslick. The motion passed 5 yes, 0 no.

**5. Conflict of Interest Statement**

The Chairperson ask the Board members if they have any potential conflict of interest with the items on the agenda per NCGS 160D-109.

There was no conflict of Interest.

**6. Election of Planning Board Officers**

**Action Taken:**

Maria Paslick nominated Richard Gannaway as Planning Board Chair person. There were no other nominations for chairperson. Motion second by Amanda Dunn. The motion passed 5 yes 0 no.

Richard Gannaway nominated Edward Springer as Planning Board Vice-Chairperson. There were no other nominations for vice-chairperson. Motion second by Maria Paslick. The motion passed 5 yes 0 no.

**7. Zoning Text Amendment TXT 26-01 – Citizen-Initiated Text Amendment to Town of Shallotte Unified Development Ordinances, Article 20, Section 20-3(E).**

The proposed amendment to the Town's UDO updates ordinance language to allow property owners in the Central Business Zoning District (CB) to install parking areas in front and side yards in cases where the property falls within a CAMA Urban Waterfront Area designation, as determined by the North Carolina Department of Environmental Quality (DEQ).

Currently, gravel parking is permitted in the Central Business Zoning District for lots with fewer than twenty parking spaces, provided the parking area meets certain supplemental standards, including the requirement that it be located to the rear of the primary structure and out of view from the right-of-way

**Action Taken:**

Maria Paslick motioned to recommend approval to Board of Aldermen of the Zoning Text Amendment TXT 26-01, Article 20, Section 20-3(E). Motion seconded by Amanda Dunn. The motion passed 5 yes 0 no.

Ron Johnson motioned that the Shallotte Planning Board adopt the Statement of Consistency as read, seconded by Edward Springer. The motion passed 5 yes, 0 no.

**Old & New Business**

- a. Monthly Planning Dept. Staff Report – No action required.

**8. Adjournment**

Ron Johnson made a motion to adjourn, seconded by Maria Paslick. The motion passed 5 yes 0 no.

Respectfully Submitted,

*Debra White*

Debra White,  
Planning Board Clerk