



MEMORANDUM

TO: BOARD OF ALDERMEN
FROM: MIMI GAITHER, TOWN MANAGER
SUBJECT: MANAGER'S REPORT - NOVEMBER 2025 MEETING
DATE: 10.27.25

- Fire Fee Meeting at County with Town Managers 10.1.25
- Staff meeting 10.2.25
- Reached out to matt Bouchard re Cinderella 10.2.25
- Town Hall Committee Meeting 10.3.25
- Town Hall Benefits Fair and Employee Luncheon 10.7.25
- Teams meeting Matt Bouchard re Samet 10.9.25
- Teams Meeting Municipal FD Managers 10.10.25
- Work on getting info to attorney for phone conference 10.13.25
- Teams Meeting Matt Bouchard – Samet 10.16.25
- Teams Meeting Municipal FD Manager 10.17.25
- Workshop Meeting 10.21.25
- Assembling information re Cinderella for attorney 10.21.25
- NCLM Workers Comp Training with DH and supervisors 10.22.25
- Employee imitated grievance conference with held 10.24.25
- Teams Meeting with Municipal FD Managers 10.24.25
- Department Head Staff Meeting 10.30.25

Project Update – Price Landing

Matt Bouchard agreed to represent the Town regarding the lack of work performed by Cinderella. Matt drafted a letter invoking the part of the bond contract to consider Cinderella in default. Letter was sent 10.29.25

The Board approved the contract changes for JP Russ's portion of the project and Dan has advised them that they can go ahead and get started so we do not encounter any increased change orders. Mulberry Street will have to be closed during part of this, which might inconvenience Cinderella, but they have had ample time to get things done.

As far as construction goes, they have laid additional asphalt in the parking area, and the path. Misters have been installed and walkway around them poured. Work continues on the interior of the bathrooms. BPFE has installed the dry hydrant and the lights have been installed on the upper portion of the covered dock. Work is ongoing on the covered walkway to the kayak launch but no significant progress from the ramp to the kayak launch itself. Hopefully, I will have an updated summary from McGill by our meeting date.

Fire Fee Update

As reported previously, the County invited Managers/Administrator to discuss the potential fire tax. After that meeting, the Managers/Administrators who have municipal fire departments met via a zoom call to discuss that meeting, our thoughts on the flat tax and minimum standards for departments. Without specific information from the County, we all felt any more discussion was futile until more information was forthcoming. The managers put together a list of questions that were submitted to the County Manager. Our submission last week and we have not heard a response yet. I will advise when we hear something and I will attach those questions to my report.