



TOWN OF SHALLOTTE

PLANNING & ZONING DEPARTMENT

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TO: Board of Aldermen
FROM: Robert Waring, Planning Director
DATE: February 4, 2025
RE: Monthly Planning Department Report

This memo & attached reports provide a summary of the Planning & Zoning Depart. in the past month:

1. The Town's Planning Board met January 14
 - a. The PB swore in re-appointed & newly appointed members
 - b. The PB Chairman presented outgoing member, Carson Durham with a plaque commemorating his service
 - c. The PB Appointed Mr. Ganaway Chairman & Mrs. Bryant as Vice Chairman
 - d. The Board appointed Mr. Johnson as Chairman to the Zoning Board of Adjustment & Mr. Springer as Vice Chairman
 - e. The PB reviewed two text amendments detailing PB & ZBA size
 - f. The PB were provided annual training with the Cape Fear Council of Governments
 - g. The Board's next meeting is scheduled for February 11
2. The Town's TRC did not meet for the January 16:
 - a. The next meeting scheduled for February 20
3. Staff attended the GSATS TCC meeting
 - a. The DA Grant applications were not discussed
 - i. The Town requested funds for the construction of a section of sidewalk along Mulberry Street
4. Staff, GSATS & Bolton & Menk (Consultants) have met twice to discuss the Town's collector street planning efforts a stakeholder's group has been formed
 - a. The consultant expects a six month drafting period
 - b. A stakeholder's committee will be used to provide specific input & is expected to meet 3-4 times during the drafting of the plan
 - c. Final plan will be brought to Planning Board & Board of Aldermen
5. Staff participated in the review of the pay study material & recommendations
6. Staff is in the process of reviewing the final plat for Phase I, Summer's Walk residential subdivision (backside of Owendon)
7. Staff met with developers to discuss the development of a multifamily tract along Frontage Road (Highland Forest)
8. Please forward any zoning or nuisance complaints to Brandon Eaton, Planner, beaton@townofshallotte.org Phone: (910) 754-4032
9. The Town collected \$37,168 fees for January 2025. Fees collected January 2024 totaled \$140,266