

# TOWN OF SHALLOTTE

## PLANNING & ZONING DEPARTMENT

Post Office Box 2287 • Shallotte, North Carolina 28459 Telephone: (910) 754-4032 • Facsimile: (910) 754-2740



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TO: Board of Aldermen  
FROM: Robert Waring, Planning Director  
DATE: August 5, 2025  
RE: Monthly Planning Department Report

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This memo & attached reports provide a summary of the Planning & Zoning Depart. in the past month:

1. The Planning Board met July 8 to review four text amendments:
  - a. The Board's next meeting is scheduled for August 12.
2. TRC met July 17 to consider one Annexation/PUD project:
  - a. 66 single-family lot Planned Unit Development located near Bay & Village Pt. Roads
  - b. The next meeting scheduled for August 21
3. The Shallotte Collector Street Plan (CSP) is progressing
  - a. Staff reviewed the draft CSP and provided comments
  - b. A 30-day window for public review/comment is open
  - c. A public open house was held on July 29, 2025
  - d. Staff anticipated having the final document to the Board in October
4. Staff attended the quarterly TCC meeting with NCGSATS
  - a. The RCI intersections at the north and south ends of Main & Hwy 17 bypass have been let
5. Staff attended the bi-monthly traffic impact analysis meetings with NCDOT
6. Staff is waiting on final comments for the stormwater revisions and anticipate bringing the required amendments to PB & BOA in the September & October time frame
7. Staff attended the kick-off meeting for the Town Hall project with the construction manager at risk
8. Staff with the Hayden Point (FMJ Tract) developers to discuss construction and permitting
9. Staff attended the County's damage assessment training
10. Please forward any zoning or nuisance complaints to Brandon Eaton, Planner,  
[beaton@townofshallotte.org](mailto:beaton@townofshallotte.org) Phone: (910) 754-4032
11. The Town collected \$228,941 for July 2025
  - a. Fees collected in July 2024 totaled \$177,094