



Town of Shallotte Planning Board
ACTION AGENDA ITEM
2026

TO: Planning Board

ACTION ITEM #: TXT 26-09

FROM: Brandon Eaton, Planner II

MEETING DATE: 06-09-2026

**DATE
SUBMITTED:**

ISSUE/ACTION REQUESTED:

Request Planning Board’s review of a staff-initiated amendment to the Town of Shallotte Unified Development Ordinances. Specifically, Article 20, Section 20-11.

PUBLIC HEARING: YES NO

BACKGROUND/PURPOSE OF REQUEST:

The proposed amendment to the Town’s UDO updates the Town’s ordinance to establish vehicle stacking standards for commercial parking areas within the Town’s jurisdiction.

Currently, the Town does not have detailed stacking standards which are designed to prevent vehicles that are queued in drive-thru lines, at fuel pumps islands, pharmacy pickup lanes, etc., from impacting vehicular circulation of a site or adjacent public roadways.

- See attached “Exhibit A”

The Planning Board may vote to *recommend to*:

- Approve the ordinance as written, or
- Further amend the ordinance and vote to approve, or
- Continue the Board’s review and ask that the ordinance be further researched, or
- Deny the ordinance.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED: YES NO

CAPITAL PROJECT ORDINANCE REQUIRED: YES NO

PRE-AUDIT CERTIFICATION REQUIRED: YES NO

REVIEWED BY FINANCE DIRECTOR YES NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY: YES NO N/A

ADVISORY BOARD RECOMMENDATION:

TBD

STAFF RECOMMENDATION:

Staff recommends Planning Board approval.

FINANCE RECOMMENDATION: NA

ATTACHMENTS:

1. Draft Language "Exhibit A"
2. Draft Statement of Consistency

ACTION OF THE BOARD OF ALDERMEN

APPROVED:

ATTEST:

CLERK TO THE BOARD

DENIED:

**DEFERRED
UNTIL:**

SIGNATURE

OTHER: