



Town of Shallotte Board of Aldermen
ACTION AGENDA ITEM
2026

TO: Board of Aldermen

FROM: Brandon Eaton, Planner II

ACTION ITEM #: TXT 26-12

MEETING DATE: 08-04-2026

DATE

SUBMITTED:

ISSUE/ACTION REQUESTED:

Request Board's review and decision of a staff-initiated amendment to the Town of Shallotte Unified Development Ordinances. Specifically, Article 10, Section 10-03(II).

**PUBLIC
HEARING:**

☒ YES ☐ NO

BACKGROUND/PURPOSE OF REQUEST:

The proposed amendment to the Town's UDO updates the Town's ordinance to reclassify public utility substations from the requirement that an applicant obtain a special use permit in all districts, instead allowing the use to be permitted "by right" in specific zoning districts within the Town's jurisdiction.

The proposed amendment also establishes supplemental standards relating to public utility substations as a land use within the Town's jurisdiction, so as to protect the safety, welfare, and property of residents.

- See attached "Exhibit A"

The Board may vote to:

Approve the ordinance as written, or

Further amend the ordinance and vote to approve, or

Continue the Board's review and ask that the ordinance be further researched, or

Deny the ordinance.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED:

☐ YES ☒ NO

CAPITAL PROJECT ORDINANCE REQUIRED:

☐ YES ☒ NO

PRE-AUDIT CERTIFICATION REQUIRED:

☐ YES ☒ NO

REVIEWED BY FINANCE DIRECTOR

☐ YES ☒ NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY:

☐ YES ☒ NO ☐ N/A

ADVISORY BOARD RECOMMENDATION:

The Planning Board voted to recommend approval at its July 14, 2026, meeting via a 4-3 majority decision.

STAFF RECOMMENDATION:

Staff recommends Board approval of the proposed amendment.

FINANCE RECOMMENDATION: NA

ATTACHMENTS:

1. Draft Language "Exhibit A"
2. Planning Board Statement of Consistency
3. Draft BOA Statement of Consistency
4. Ordinance

ACTION OF THE BOARD OF ALDERMEN

APPROVED: ☐
DENIED: ☐

ATTEST: **CLERK TO THE BOARD**

**DEFERRED
UNTIL:** _____

OTHER:

SIGNATURE