

January 19, 2026

Mr. Robert Waring
Town Planner
Town of Shallotte
106 Cheers Street
Shallotte, North Carolina 28470

RE: Request for Extension of Final Plat Submission
Tryon Village Residential Subdivision
Shallotte, Brunswick County, North Carolina

Dear Mr. Waring:

On behalf of Holmes Construction & Excavation LLC, we respectfully request an extension of the requirement to provide a final plat for the above-referenced project. Additional regulatory permitting preceded and followed Town reviews up to the most recent North Carolina Department of Transportation (NCDOT) driveway permit correspondence this month, which simply awaits the bond posting to proceed. The Town of Shallotte extension is needed to initiate work covered under current development permits and plans.

In addition to the Town of Shallotte preliminary subdivision plan approvals, which included Planning and Zoning, Stormwater, and Utility, the following project permits have been obtained:

- NCDEQ Sedimentation & Erosion Control Permit #BRUNS-2023-104
- NCDEQ Stormwater Permit #SW8 230413
- NCDEQ Public Water System Authorization to Construction Permit #24-00916
- NCDEQ Public Sewer System Permit #WQ0044749
- NCDOT Driveway Encroachment Permit #D033-010-25-00040
- NCDOT Sidewalk Encroachment Permit #E033-010-25-00604 IFB
- NCDOT Public Water Utility Encroachment Permit #E033-010-25-00187 IFB
- NCDOT Public Sewer Utility Encroachment Permit #E033-010-25-00569 IFB

We are hopeful this summary provides reasonable evidence of progress made by the owner to follow through with project construction, which he anticipates will take 10-12 months from an expected start in March of this year. Should you have any questions or require additional information, please contact me at (910) 755-5872 or michael.norton@mcgillassociates.com.

Sincerely,
MCGILL ASSOCIATES, P.A.

A handwritten signature in blue ink that reads "Michael A. Norton".

MICHAEL A. NORTON, P.E.
Principal/Shallotte Office Manager