

CITY OF SHEBOYGAN

REQUEST FOR ARCHITECTURAL REVIEW CONSIDERATION

ITEM DESCRIPTION: Architectural review of the construction of Valvoline Instant Oil Change located at parcel 59281431139.

REPORT PREPARED BY: Ellise Rose, Zoning Administrator

REPORT DATE: September 4, 2025

MEETING DATE: September 9, 2025

FISCAL SUMMARY:

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|-----------------------|-----|
| Budget Line Item: | N/A |
| Budget Summary: | N/A |
| Budgeted Expenditure: | N/A |
| Budgeted Revenue: | N/A |

STATUTORY REFERENCE:

| | |
|-----------------|-----|
| Wisconsin | N/A |
| Statutes: | |
| Municipal Code: | N/A |

BACKGROUND / ANALYSIS:

Adam Hertel is proposing to construct a Valvoline Instant Oil Change located at parcel 59281431139. The applicant states the following:

- The proposed project is a Valvoline Instant Oil Change. The services offered include full service oil change, radiator and air conditioning service, air filter replacement, along with other preventative maintenance services that are completed in approximately 15 minutes.
- The drive through model involves customers staying in the comfort of their vehicle while services are completed.
- The new building will have a footprint of 1,666 square feet and with a main floor level and a basement level for oil changes.
- The building will be built of load bearing wood stud walls with brick veneer and EIFS for wall materials and sloped trusses with asphalt shingles for a roof.
- The store will have two maintenance bays with large glass overhead doors and a waiting space with aluminum storefront windows.
- Other site features include paved parking areas, driveways, site lighting and landscaping.

STAFF COMMENTS:

None

ACTION REQUESTED:

Motion to approve with possible amendments as determined by the Board.

ATTACHMENTS:

Architectural Review Application and required attachments.